

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
August 15, 2019

President Vastalo called the meeting to order at 6:30pm. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Hix to approve agenda as submitted. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Executive Director Ron Oestreich introduced Mark Price from FGM Architects. Mr. Price discussed the BRAC project overview and interior designs.

Oestreich introduced Dean Lytton and Jake Clara from KemperSports Management. Oestreich stated the district is negotiating a new one year contract with an optional one year renewal beginning next January. Oestreich stated he has seen a positive trajectory in this last year of operations at Ashbury's.

Dean Lytton stated this is a valuable relationship for KemperSports. He has been on board since 2017 with oversight of the property. Boughton Ridge is a unique property and has unique challenges. 2018 was a difficult year not only for Boughton Ridge, but for numerous courses in the Chicagoland area which mainly due to weather. Lytton said as they work on the 2020 budget they are projecting revenues will stabilize.

Lytton stated KemperSports worked to trim expenses to make sure they are operating the property as efficiently as they can while continuing to provide the service levels and the food quality. KemperSports will keep operating to grow revenues in the next couple of years. Mr. Lytton said this year they conducted a survey for all their golfers and guests that have used the facility. The net promoter scores are in the 80 to 90 percent range. Last year they were in the 50 to 60 range. There has been much improvement.

Commissioner Hix stated he has seen significant improvement in the net operation. Hix asked how KemperSports will continue this improvement. Lytton stated there is only so much you can operate where you find all your efficiencies and then that line will not go down as much moving forward.

Commissioner Vastalo said the consistency from the kitchen has greatly improved and Hix stated the food quality has had dramatic improvement over last year.

Commissioner Andrews said it's been a pleasure dining at Ashbury's. Andrews likes the Jazz Night. She suggested increasing the kids' menu.

Review of Ordinances, Resolutions, Action Items

Executive Director Ron Oestreich reviewed the following resolution and contract:

Resolution 19-28 authorizing the law firm of Tressler, LLP to intervene in property tax assessment proceedings on behalf of the Bolingbrook Park District.

Award a contract to Action Printing of Fond Du Lac, Wisconsin to print on the recommended alternate paper option of Norbrite 92 Max at \$84,627 for the 2020 Brochure Series (Winter/Spring, Sneak Peak, Summer and Fall).

District Operations and Activities Update

Oestreich announced the Park District is the proud owner of their 50th property just in time to celebrate the District's 50th Anniversary. Oestreich stated this is 9 acres of high quality wetland. The land was donated and the district is only paying for attorney fees. This parcel will connect the existing path to the Drafke park path.

The OSLAD grant was submitted on Wednesday, August 14. It has been confirmed by Chris Corbett that the Department of Natural Resources received the grant application. It is a matching grant hoping to receive \$400,000 from the state.

Oestreich announced Day of Play is Saturday, August 24. There will be music, activities and fun contests at Poplar Park, Jaycee Park, Lily Cache Greenway Park and Heritage Park. The Foundation for Bolingbrook Parks is providing ice cream at each location.

Communication from the Public

None

Old Business

None

New Business

None

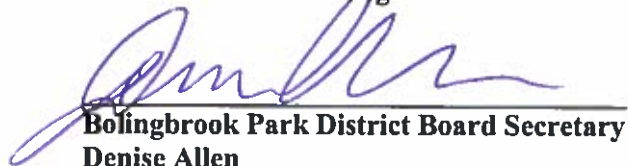
Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 7:08pm. Commissioner Hix seconded. All in Favor "Ayes".

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Denise Allen**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
August 15, 2019

President Vastalo called the meeting to order at 7:09pm. Roll call: Ayes: Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 4/0.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 4/0.

Motion Commissioner Vastalo, second Commissioner Allen to approve the following meetings:

- Workshop Meeting Minutes – July 18, 2019
- Board Meeting Minutes – July 18, 2019

Roll Call: Ayes: Andrews, Hix, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 4/0.

CORRESPONDENCE FROM THE PUBLIC

None

COMMUNICATION FROM THE PUBLIC

None

ATTORNEY'S REPORT

Attorney John O'Discroll stated a fair amount of legislation has been signed by the Governor and in the next few weeks an article will be coming out regarding bathroom use.

LEADERSHIP TEAM REPORT

Executive Director Ron Oestreich turned the floor over the Beth Benner who gave an update regarding the financial assistance program and the Foundation for Bolingbrook Parks. Benner reported \$3,500 was awarded to 13 families for Day Camp (Camp Alotta Fun and Nature Camp); \$2,000 was awarded to 6 families for the REACH program; \$2,500 was awarded to 4 families for the DanceForce program and \$750 was awarded to 5 families for general programs. This totals \$8,750 of financial assistance awarded to help families in need through the Foundation for Bolingbrook Parks.

TREASURER'S REPORT

Commissioner Hix made a motion to approve payment of bills including travel reimbursement in the amount of \$805,551.09, subject to audit. Commissioner Allen seconded. Roll call: Ayes: Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 4/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

With staff recommendation Commissioner Vastalo made a motion to approve Resolution 19-28 authorizing the law firm of Tressler, LLP for the purpose of intervening in property tax assessment proceedings on behalf of the Bolingbrook Park District. Commissioner Allen seconded. Roll call: Ayes: Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passes 4/0.

Finance and Technology – Commissioner Allen reported for Commissioner McCloud who was not in attendance.

The management team attended ALICE training July 19. Oestreich stated all 35 managers attended. The district will be moving into the next phase which will be a shorter training with part time staff.

Buildings, Grounds and Natural Resources – Commissioner Allen reported:

Congratulations to Sara Earhart, Certified Arborist. This is an area that Sara would like to develop her skills and knowledge. She made the effort to study and sit for the exam on her own accord and is now a Certified Arborist.

The districts goal of 33% of all ADA work orders for the next three years completed this year has been surpassed and we are at 40% completed to date.

Staff is working to implement the ComEd Green Region Pollinator Pod Grant and the American Water DuPage River shoreline habitat improvement Grant. Hidden Lakes 2019 shoreline repairs are in the final phases.

All four playgrounds (Lily Cache, Poplar, Heritage and Jaycee Parks) are open to the public. Official openings of all playgrounds will be on Saturday, August 24.

Pelican Harbor Lazy River Development will begin on Tuesday, September 3.

Commissioner Vastalo asked what the difference was between an arborist and a horticulturalist. Chris Martner, Director of Buildings, Grounds and Natural Resources said an arborist deals more with trees and a horticulturalist deals with trees, shrubs, perennials, and annuals.

Recreation & Facilities – Commissioner Hix reported:

Commissioner Hix said he was glad to see DanceForce received recognition and some of the things they asked for at the last meeting. Hix was happy to see their trophy proudly displayed at BRAC.

Gymnastics and Cheer numbers are good. Their competitive season is about to roll out.

Visit your local parks had over 4,000 people participate.

REACH program continues to grow adding another site; Tibbott School.

Early childhood had their first cooking class and it hit Facebook with the parents talking about how much fun the kids had.

Adult trips have been a great hit.

Fitness: 348 Silver Sneaker prime memberships and renewals this year along with 3,447 insurance based memberships. Group exercise recorded the strongest visit month ever, with 40% of the month's guests joining a class. Parkie's Famous 5k/10k and Kids Fun Dash is Saturday, August 24.

Aquatics: Birthday parties still popular with 688 participants. Hix said there was a lot of activity around the pool this summer.

Commissioner Vastalo said along with all the compliments for senior trips, everyone says John does a great job.

Special Recreation (LCSRA) – Commissioner Andrews reported:
The LCSRA Sensory Room Capital Campaign is at \$14,230.

Parkie's Pool Party was a success with Pelican Harbor reaching maximum capacity, helping to raise money to furnish the sensory room. They are currently in the planning stage, selecting the right equipment to meet the needs of the populations we will serve.

LCSRA participated in the Taste of Bolingbrook on August 10 by providing the quiet space at the Promenade during the event. Commissioner Andrews commented on how nice the space was.

LCSRA had low cost and current sensory room items to give the public a feel of a sensory room. Follow the campaign at www.lcsrasensoryroomcampaign.org.

Summer Day Camp ended on Friday, August 9. The summer had campers experiencing field trips, special guests, the train and wall and lots of fun in the pool.

Summer programs ended strong with a camping overnight trip at Hidden Oaks as well as a full day of thrills and rides at Great America.

The Cruisers car wash was held on August 14. They raised over \$400.

LCSRA Powerlifters, Brandon Moody and Matthew Schuler, along with Alec Moody (Brandon's brother), Mike Baiardo and Kai Walhgren, competed as the MEN OF ARMOR in the 2019 Amrored Truck Pull sponsored by the Plainfield Police Department. They were one of twenty-three teams that took part in this event to raise money for Special Olymoics Illinois.

Marketing – Commissioner Andrews reported:

Commissioner Andrews made a motion to award a contract to Action Printing of Fond Du Lac, Wisconsin to print on the recommended alternate paper option of Norbrite 92 Max at \$84,627 for the 2020 Brochure Series (Winter/Spring, Sneak Peak, Summer and Fall). Commissioner Allen seconded. Roll call: Ayes: Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 4/0.

Golf Course & Ashbury's – Commissioner Andrews reported:

Overall revenue for July is below target by 17%. YTD remains behind target by 8.3% and last year by 5%. All areas, including Banquets missed target in July. Monthly averages are in line with other summer months (except for banquets), so the shortage is attributed to aggressive forecasting.

Operating expenses continue to track lower than budget, which is a positive considering the revenue shortage for July. YTD expenses are showing a savings of nearly 15%, which is better than the 8% shortage in revenue.

UNFINISHED BUSINESS

None

COMMUNICATIONS FROM THE PUBLIC

None

NEW BUSINESS

None

ANNOUNCEMENTS

Jill Mukushina, Superintendent of Special Recreation announced there will be a fundraiser for LCSRA sensory room at MOD Pizza next Thursday, August 22. It starts at 10:30am to 9:00pm at the Weber Road location.

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Hix to adjourn from the regular board meeting at 7:28pm. All in favor "Ayes".

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Denise Allen**