

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
August 20, 2020

President Vastalo called the meeting to order at 6:00pm. Roll call: Hix, Andrews, McCloud, Allen, President Vastalo. Commissioners Allen, Andrews, and McCloud attended via Zoom meeting.

Motion Commissioner Vastalo, second Commissioner Hix to approve agenda as submitted. Roll call: Ayes: Andrews, McCloud, Allen, Hix, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Executive Director Ron Oestreich formerly introduced Karin Ferez with Customer Lifecycle. Customer Lifecycle conducted a qualitative and a quantitative survey for the park district. Oestreich said the results were great.

Ms. Ferez presented an overview of the 2020 Community Wide Survey reviewing the background objectives and the methodology of the survey and presented an Executive Summary of the 2020 results and recommendations based on the research. Ron and the Board thanked Karin Ferez for her presentation.

Executive Director Ron Oestreich said there was one action item for tonight, a motion to approve Resolution 20-26 authorizing the law firm of Tressler LLP for the purpose of intervening in real property tax assessment proceedings on behalf of the Bolingbrook Park District.

Communication from the Public

None

Old Business

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 6:55 pm. Commissioner Hix seconded. Roll call: Andrews, McCloud, Hix, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Denise Allen

BOLINGBROOK PARK DISTRICT
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Board Meeting Minutes
August 20, 2020

Commissioner Vastalo called the meeting to order at 7:00pm. Roll call: Hix, McCloud, Andrews, Allen, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Andrews, McCloud, Allen, Hix, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Hix to approve the following meetings:

- ❖ Work Shop Meeting Minutes of July 16, 2020
- ❖ Closed Session Meeting Minutes of July 16, 2020
- ❖ Board Meeting Minutes of July 16, 2020

Roll Call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo Nays: None. Absent: None. Motion passed 5/0.

State Representative John Connor thanked the District for having him at tonight's meeting. Senator McGuire was unable to make the meeting and sends his regrets.

Representative Connor presented Certificates of Recognition acknowledging the Bolingbrook Park District's 50th Anniversary from the Illinois State Senate and the House of Representatives.

Commissioner Vastalo acknowledged Mayor Roger Claar's retirement and presented the Mayor with a Proclamation. Vastalo said the Board of Commissioners and Staff of the Bolingbrook Park District express their sincere appreciation for Honorable Roger C. Claar and his 34 years of outstanding service to the Village of Bolingbrook and as a friend and support to the Bolingbrook Park District.

Mayor Claar thanked the Board for his recognition and for having him at the Board Meeting this evening.

CORRESPONDENCE FROM THE PUBLIC

Commissioner Vastalo received correspondence from Mr. Vargas regarding Gymnastics program concerns. Vastalo responded to Mr. Vargas, who followed up with appreciation for the board getting back to him regarding his matter.

COMMUNICATION FROM THE PUBLIC

None

ATTORNEY'S REPORT

None

LEADERSHIP TEAM REPORT

Executive Ron Oestreich displayed artifacts from the time capsule unearthed a few weeks ago at BRAC. There was a cup from the Preservation Open and a cup from the Wave Pool. Also unearthed was a flag, t-shirt and pictures that were destroyed due to water seepage.

TREASURER'S REPORT

Commissioner Hix made a motion for the payment of bills including travel reimbursement in the amount of \$1,656,612.01 subject to audit. Commissioner Allen seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

Commissioner Vastalo made a motion to approve Resolution 20-26 authorizing the law firm of Tressler LLP for the purpose of intervening in real property tax proceedings on behalf of the Bolingbrook Park District. Commissioner Allen seconded. Roll call: Ayes: McCloud, Andrews, Hix, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Finance and Technology – Commissioner McCloud reported:

Budget entry training review was provided to staff on June 26. Staff are in the process of developing their 2021 budgets now.

Working with *Forecast5* to develop financial forecasting and analysis for the District. We are in the setup process at this time, including some grooming of our Chart of Accounts. Once the forecasts are fully developed, an update will be brought to the Board.

Bill Oetzel managed his first District wide project, and completed the wireless network upgrade. This was a great opportunity for Bill's development in his role with the District.

Buildings, Grounds and Natural Resources – Commissioner Allen – no formal report.

Recreation & Facilities – Commissioner Hix thanked staff for the participation in the survey. Hix feels the park district received some strong results. Hix commented there were a few areas of improvement and he will send his comments later this week.

Marketing – Commissioner Andrews reported:

Bolingbrook Park District has been recognized as a 2020 APEX Award of Excellence winner in the Social Media-Facebook Sites category. The APEX Awards are based on excellence in graphic design, editorial content and the ability to achieve overall communications excellence. With nearly 1,200 entries, competition is intense. The district has won the award twice in the past in the website category in 2003 and 2014.

Golf Course & Ashbury's – Commissioner Andrews reported:

Overall revenue for July is below target by 6.1%. This is a drastic improvement over the past four months due to COVID-19 operational restrictions.

Greens Fee Revenue for July is above target by 24.5% and YTD above by 9%. Golf is having a record year.

Ashbury's outdoor seating has been popular.

Banquet Revenue - The sales team is booking as many events as possible and utilizing the tent for larger gatherings.

Operational expenses are still coming in at the time of reporting, estimates for the month are 44% below target and YTD at 12% savings.

UNFINISHED BUSINESS

None

NEW BUSINESS

None

ANNOUNCEMENTS

Commissioner Allen announced it was Commissioner McCloud's birthday.

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Hix to adjourn from the regular board meeting at 7:20 pm. Roll call: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



**Bolingbrook Park District Board Secretary
Denise Allen**