

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Agenda
December 17, 2020
6:30 PM

NOTICE. MEETING MODIFICATION DUE TO COVID-19

“Pursuant to the Governor’s Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually. Public comment may be emailed to Executive Director Ron Oestreich roestreich@bolingbrookparks.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Board at said meeting or otherwise placed into the record.

Public (Zoom Meeting) Participation directions and link are located below

1. Call to order
2. Roll call
3. Approval of Agenda
4. District Operations and Activities Update
5. Communication from the Public
6. Unfinished Business
7. New Business
8. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:
 - (1) The employment, discipline and performance of specific employees.
 - (2) Collective negotiating matters.
 - (5) The purchase or lease of real property.
 - (6) The setting of a price for sale or lease of property.
 - (11) Pending or probable litigation.
 - (21) Approval or semi-annual review of closed meeting minutes.
9. Motion to adjourn

Public Participation Instructions for Workshop Session:

Join Zoom Meeting

<https://zoom.us/j/99199506379?pwd=TDNrNU9aR3hkUFRBUFBvWi9qNFJyZz09>

Meeting ID: 991 9950 6379 Passcode: 024584

One tap mobile: +13126266799,,93909219165#,,,,,0#,,674535# US (Chicago)

- **Please be sure to use your legal name.** Any use of inappropriate names may result in ejection from the meeting. Plan to join the meeting at least 5 minutes prior to start of meeting.
- **Items for Public Comment may also be emailed to roestreich@bolingbrookparks.org by 4:30 pm on 12/17/2020 to be read at the workshop during Communication from the Public.**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Public Hearing regarding the FY 2021 Budget and Appropriation Ordinance
December 17, 2020 - 6:45 PM

NOTICE. MEETING MODIFICATION DUE TO COVID-19

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Public (Zoom Meeting) Participation directions and link are located below

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Motion to open the Public Hearing regarding the FY 2021 Budget and Appropriation Ordinance
 - A. Comments from the Public
 - B. Comments from Board Members
5. Motion to close the public hearing
6. Motion to adjourn

Public Participation Instructions for Public Hearing:

Join Zoom Meeting

<https://zoom.us/j/99199506379?pwd=TDNrNU9aR3hkUFRBUFBvWi9qNFJyZz09>

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- **Items for Public Comment may also be emailed to roestreich@bolingbrookparks.org by 4:30 pm on 12/17/2020 to be read at the workshop during Communication from the Public.**

BOLINGBROOK PARK DISTRICT
Annerino Community Center - Board Room
Board Meeting Agenda
December 17, 2020
7:00 PM

NOTICE. MEETING MODIFICATION DUE TO COVID-19

“Pursuant to the Governor’s Executive Orders, the Governor has made a disaster declaration in response to COVID-19. In accordance with 5 ILCS 120/7(e), the head of the public body has determined that an in-person meeting of all of the individual Board members under the Open Meetings Act is not practical or prudent. At least one board member will attend in person. Members of the public may continue to attend the meeting in-person or virtually. Public comment may be emailed to Executive Director Ron Oestreich roestreich@bolingbrookparks.org at least two hours prior to the scheduled meeting. Said email will be read by a representative of the Board at said meeting or otherwise placed into the record.

Public (Zoom Meeting) Participation directions and link are located below

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of:
 - A. Budget Workshop Meeting Minutes – November 10, 2020
 - B. Budget Workshop Meeting Minutes – November 12, 2020
 - C. Monthly Board Workshop Meeting Minutes – November 19, 2020
 - D. Board Meeting Minutes – November 19, 2020
6. Correspondence from the Public
7. Communication from the Public
8. Attorney’s Report
9. Leadership Team Report
10. Treasurer’s Report
 - A. Approval of Disbursements – approval of payment of bills including travel reimbursement in the amount of \$562,407.68, subject to audit.
11. Committee Reports
 - A. Administration and Personnel – President Vastalo
 - *Motion to approve Commissioner, Sue Vastalo as delegate to represent Bolingbrook Park District at the annual meeting of the Illinois Association of Park Districts on Saturday, January 30, 2021.*

B. Finance and Technology – Commissioner McCloud

- *Motion to approve Ordinance 20-05 an Ordinance making a combined annual Budget and Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2021 and ending December 31, 2021.*
- *Motion to approve Ordinance 20-07 Levying and Assessing taxes for the Bolingbrook Park District, Will County, Illinois for the tax year 2020*

C. Buildings, Grounds, and Natural Resources – Commissioner Allen

D. Recreation and Facilities – Commissioner Hix

- Recreation Division: (Dance, Gymnastics, REACH, Athletes, Events)
- Facilities Division: (Pre School/Day Camp, Adults, Fitness, Aquatics, Museum)

E. Marketing – Commissioner Andrews

F. Golf Course and Ashbury's – Commissioner Andrews

G. NWCSRA - Commissioner Andrews

12. Unfinished Business

13. Comments from the Public

14. New Business

15. Announcements

16. Closed Session pursuant to 5 ILCS 120/2 (c) for the purpose of discussing:

- (1) The employment, discipline and performance of specific employees.
- (2) Collective negotiating matters.
- (5) The purchase or lease of real property.
- (6) The setting of a price for sale or lease of property.
- (11) Pending or probable litigation.
- (21) Approval or semi-annual review of closed meeting minutes.

17. Adjournment

18. Citizens' Guide to Addressing the Park Board:

Anyone wishing to speak under the agenda item entitled "Comments from the Public" shall adhere to the following guidelines:

1. A person shall be permitted to speak upon being recognized by the chairperson. Please stand (if possible), announce your name and address before commencing. All comments under COMMENTS FROM THE PUBLIC are limited three (3) minutes, and each person shall only be permitted to speak once.
2. All speakers shall address their comments to the chairperson. The chairperson may request that the appropriate member of the Park Board or staff respond to the comment.

3. The chairperson shall preserve order and decorum. The chairperson shall decide all questions of order.
4. When addressing the Park Board, members, administrative officers and other persons permitted to speak shall confine their remarks to the matter at hand and avoid personal remarks, the impugning of motives, and merely contentious statements. If any person indulges in such remarks or otherwise engages in conduct injurious to the harmony of the Park Board and the meeting, the chairperson may immediately terminate the opportunity to speak. This decision is at the discretion of the chairperson or upon the affirmative vote of two-thirds ($\frac{2}{3}$) of the park board commissioners present. Any person, except a member of the Board, who engages in disorderly conduct during a meeting, may be ejected from the meeting upon motion passed by a majority of the Board present.
5. Please do not repeat comments that have already been made by others.

Public Participation Instructions for Regular Board Meeting

Join Zoom Meeting

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- **Items for Public Comment may also be emailed to roestreich@bolingbrookparks.org by 4:30 pm on 12/17/2020 to be read at the workshop during Communication from the Public.**

BOLINGBROOK PARK DISTRICT
Annerino Community Center
Budget Workshop – Tuesday, November 10, 2020

Vice President McCloud called the meeting to order at 5:30pm. Roll call: Andrews, McCloud, Allen, President Vastalo. Commissioner Hix arrived to meeting at 5:32pm.

Commissioner McCloud began the meeting with the Pledge of Allegiance.

Board President Opening Comments:

President Vastalo said she appreciates what staff has gone through this past year. Vastalo said she appreciates all the hard work that has gone into the budget preparation. It may not be ideal but she knows staff did the best they could to protect the district.

Executive Director Introduction of Budget 2021:

Executive Director Ron Oestreich thanked the board and staff and welcomed everyone to the Budget Work Shop for 2020 and 2021.

Positive Outcomes for 2020:

- Completed the Community Wide Survey
- LCSRA merged with Northern Will County Special Recreation Association to form a four community SRA.
- Completed the Comprehensive Recreation and Facilities Plan
- Replaced five playgrounds
- Completed the Pelican Harbor and Lazy River Island Project
- 95% complete with the BRAC renovation project
- Received notification of an OSLAD grant award for Century Park
- Received \$104,000 from the 2014 Museum grant that was frozen

Challenges from 2020:

- Property tax revenue from 2019 to 2020 projected – lost about \$273,000
- Programs and Services projected to lose \$3.7 million
- Property Tax revenue shortage from 2019-2020 of about \$490,000 this is about a 5% reduction in collections.
- From 2019 to 2020 nearly \$2 million dollars in revenue shortage
- Programs run in 2019 from January 1 to October 31 (3,221 programs), 2020 (601 programs).
- Program Participation in 2019 from January 1 to October 31 (105,700 participation), in 2020 (10,550 participation.)
- Canceled: WOYC, Parkie's Pool Party, Parkie's 5K, Fall Fest, Craft Show, 3 Fishing Derbies, 5 Internal Golf Outings, 10 Restaurant Events, Preschool Graduation Ceremonies, 15 Senior Trips, Trackless Train and Portable Climbing Wall for events, Block Parties and 5 Playground Opening Events, and opening of the new Pelican Harbor Island. Closed Hidden Oaks Nature Center from March 16 until now, closed LifeStyles at ACC from March 16 to now, Annerino Community Center and BRAC were closed from March 16 to June 15, Pelican Harbor was closed from March 16 to July 16 and Boughton Ridge Golf Course was closed from March 16 to April 30.
- Part-time staff on furlough from April 8 to June 16 (321 staff), from June 16 to July 16 (about 255 staff), July 16 to August 30 (189 staff) and August 30 to October 30 (251 staff) this totaled 960,000 in savings in payroll and doesn't include money that the district is paying out for unemployment.
- Hiring freeze for full time staff since March 16. Through October 31 we have 10 vacant positions totally \$314,000. Put in place a raise freeze for all full-time staff totally \$120,400. This resulted in a total of \$434,000 in full time staff savings.
- Departmental reductions totaling \$899,000 in expense management for just the facilities and all business units.
- Total estimated expense reduction for 2020 is nearly 3 million dollars.

Bolingbrook Park District Plans for 2021:

- Executive Director said Debbie Chase, Director of Business and Technology and Tricia Dubiel Superintendent of Business and Finance will be rolling out some unique and creative ways to manage our 2021 budget. The district is projecting not to collect 95% property tax revenue instead of the usual 99%. We are also projecting a conservative revenue approach to all of our facilities and programs.
- We will continue the district's expense management measures and continue with a hiring freeze for all full-time staff with the exception of 3 (NHRT Manager, NR Crew Leader and possibly the Dance Program Manager).
- Full time Exempt staff (supervisory) will continue with a raise freeze through 2021, with an option to adjust in 4th quarter if finances allow.
- Full time Non-exempt (hourly) staff will be eligible to receive a 1.5% merit increase.
- Part-time staff will continue to be furloughed until needed.
- Continue with Referendum Projects
- Not funding CARP in 2021

Oestreich thanked this team and said this has been a difficult year. Staff have been creative, strong, honest, and communicative and worked well as a team. Oestreich said it has been a rewarding experience to lead this group through these very trying and unprecedented times.

Director of Business and Technology:

Debbie Chase, Director of Business and Technology talked about how the district will be focusing on rebalancing the district's financial structure by:

- Limit 2021 employee development
- No 2021 holiday party or All Staff Training
- Eliminate many of the 2021 community events
- Remove chargebacks from Aquatics and Fitness business units
- Remove all CARP 2021 transfers
- Redistribution of property taxes across all fund

BPD Financial Overview: Tricia Dubiel, Superintendent of Finance

The focus in this budget was to mitigate the pandemic impact on the operational portion of fund balance while ensuring the compliance of the District's commitment to the community of a five-year referendum project plan and the bond issuance covenant. The goals are very different from one another and equally important.

- The operating fund balance is an indicator of financial stability and is a main source of funding operations during the first five months of the year prior to the receipt of property taxes, one of the main components of revenue, traditionally making up about 55% of total revenues.
- During 2020, the loss of charges for services is estimated to be \$3.5 million, mitigation actions have been taken to decrease budgeted expense minimizing the loss to a projected \$45,000.
- The projected operating bottom line is about \$520,000 which includes a \$475,000 payout of the LCSRA fund balance to the NWCSRA.
- There is much uncertainty surrounding District operations due to the pandemic. The 2021 budget assumes a progressive increase in charges for services and expenses have been budgeted to mitigate loss of operating fund balance to \$85,000.
- The budgeted operating bottom line deficit is \$115,000 which includes the final payout of the LCSRA fund balance to NWCSRA of \$30,000.
- Operations will be closely monitored during 2021 and mitigation actions will be adjusted accordingly to mitigate the loss of fund balance. The Budget and Appropriations ordinance was approached differently from prior years with the vision of best-case scenario and is based on historical trends of expense activity.
- The capital fund balance reflects the balance of the referendum bond proceeds.

- When the \$14 million of referendum bonds were issued, the District committed to completing a five-year capital project for the community and a legal covenant to spend 85% of the proceeds within a 3-year period or \$10.5 million by 2/22/2022.
- This project plan began in 2019 and while the pandemic shut down facilities and significantly decreased programming, the referendum project plan had to continue to move forward to meet these commitments.
- The District projects to spend \$6.6 million of the proceeds during 2020 bringing fund balance to \$6 million and has budgeted to spend \$3 million during 2021. We are on track to meet the commitments.
- Lastly, the Tax Levy Ordinance is designed to capture the growth allowable under The Property Tax Extension Limitation Law (PTELL). The aggregate levy of \$9,022,608 is an increase is 4.98% from the prior years aggregated extension of \$8,594,597. The District does anticipate a decrease in the tax rate from .5050 in 2020 to .4709 in 2021 due to an increase in EAV.

Board Questions/Comments: None

Business and Technology Overview: Debbie Chase, Director of Business and Technology:

Chase said last year she presented a 3 Year Plan, but due to the pandemic the plan has been re-adjusted. Some things in the plan had to be accomplished. Chase highlighted a couple of things that were on the plan that were started:

- Cyber Security Policy – the policy is completed, but in review-not approved yet.
- The Business Continuity and Disaster Recovery Succession Plan is 50% complete.
- Started working with Financial Analysis Software-will bring more to the board in the future

Required items that had to be completed in 2020 and are continuing into 2021:

- Training on new Incode Purchasing Module
- New Email Filter
- IP Subnet Reconfiguration
- Wireless Network Upgrade
- New Antivirus Software
- Financial Software transition to new servers
- Network UPS System Upgrade
- Phone System Upgrade

Chase also discussed the many adaptations made by the Business and Technology Team to assist in the ever changing operational landscape in 2020.

- Mandated Closure
 - Minimal hardware needs to adapt
 - Remote communications a strength
 - Expanded bandwidth
 - Zoom meetings
- Business Services
 - Accounts payable processed remotely, printed on-site
 - Accounts payable remote support
 - Payroll processed remotely, printed on-site
 - Month end processed remotely, printed on-site
 - Refunds printed on-site
- Technology Services
 - Remote support for staff
 - Refunds processed remotely
 - Brochure updates, change and additions handled remotely
 - Recommend/Set up/Monitor Movie Night projection technology
 - Trips module for scheduled visits
 - Resident ID process revamped

Board Questions/Comments: None

Recreation and Facilities Overview: Mike Baiardo, Director of Recreation and Facilities

Recreation and Facilities Comprehensive Plan 2021-2022

Mike Baiardo presented the Recreation and Facilities Comprehensive Plan 2021-2022. Mike said the plan was supposed to be a 3 to 5 year plan, but due the pandemic the Recreation and Facilities Division adapted to a two-year plan in order to make fast and flexible operational adjustments.

The plan is divided into 6 Phases:

- *Phase 1:* Preparation – create a vision for Recreation and Facility Services
- *Phase 2:* Internal R&F Input and Planning – gathering the R&F Department SWOT analysis and each business unit did their own SWOT analysis. Created a vision statement and department values (strategized, collaborate, implement and evaluate).
- *Phase 3:* External Input: gather external (outside R&F department) from: Community, Customers, Operations Team, and Board of Commissioners.
- *Phase 4:* Determine Commonalities that drive Initiatives – compiled data and determine reoccurring input from internal R&F input, external input from Board, Leadership/Management Teams and the Community Wide Survey. This created the Comprehensive Plan Goal and Objectives within the Comprehensive Plan.
- *Phase 5:* Setting Priorities, Goals, and Objectives (quality, equality, engagement, stewardship, accountability). These came from the external/internal and the customer driven input.
- *Phase 6:* Setting a final Work Plan for each Initiative

Board Questions/Comments: Commissioner Andrews asked about doing some programming for the skate parks. Andrews does not see much activity at the Skate Plaza by Annerino. Commissioner Andrews suggested updating to draw bigger crowds. Baiardo said programming might be an option in the future.

Recreation Division Overview: Kai Wahlgren, Superintendent of Recreation

Recreation Services and events: Many services were cut in 2020 due to the pandemic (train and wall, block parties, visit your local parks). Some services were modified (concert series-performed on a closed stage-eventually the concerts were performed outside). *2021 Initiatives:* offer smaller family, friendly special events (offer 4-6 movies in the parks and concert series at Village Hall).

Preschool: Adjusted to the “new normal” this fall. Kids wearing face coverings, new adaptive class sizes, and implemented safety protocols. Preschool had a total of 60 children at three different sites. *2021 Initiatives:* add a non-refundable registration fee, gradual increase in preschool, evaluate the current lottery system, evaluate the structure of preschool camps.

Gymnastics/Cheer/Ninja: 2020 brought in a new manager and new ideas.

2021 Initiatives: research future space for gymnastics, evaluate all the programs, rebuild the cheer program.

Dance: 2020 was a year of change. DanceForce went through some structural changes, went through a significant decline in enrollment, Manager of Dance left the district,

2021 Initiatives – evaluate our competitive dance teams, revamp/rebuild DanceForce, revamp the PowerDance program (get back in the schools), revise curriculum and evaluation process of the dancers and the program.

Athletics: 2020 was the year of restrictions and mitigations. Athletic manager has been creative and finding ways to get his leagues to run. The district was able to offer a lot of softball leagues.

2021 Initiatives – offer Triple-A USA leagues and tournaments, Season kick-off in April, themed tournament in October, create an in-house sports academy, research the feasibility to move some of the BAC in-house leagues under the park district operations.

REACH: 2020 was going well, then everything shut down. Eventually offered an all-day REACH program.

2021 Initiatives – continue to offer an all-day REACH program, become a Department of Child Services certified program (this will bring in additional participation and funding)

Day Camp: 2020 Camp Connections. Created pods, tried to keep camp outside, smaller groups, separate supplies. We used to average around 300 kids per session, per week. We went down to 40 kids per week. Did curbside drop off/pickup, worked hard to come up with strategies and protocols to meet the change and needs of the pandemic. Kept staff safe.

2021 Initiatives – move camp back to BRAC, restructure camp, possible new name, rebuild the program back up. More hands on with training.

Board Questions / Comments: Commissioner Vastalo said in regards to taking over the in-house leagues, a lot of coaches are going to want to assess those players to encourage them to go into traveling teams. Vastalo suggested having a day, towards the end of the season, so the coaches can review the players.

Vastalo also suggested day camp have a scavenger hunt.

No other Board comments.

Facilities Division: John Chase, Superintendent of Facilities

2021 Aquatics

- New entrance to the indoor complex will improve guest services
- Improve Staff Rotation structure – change the rotation structure to reduce the number of guards at the beginning and end of the rotation. This will save the district money, yet still make sure we provide a safe environment.
- Modifying the summer training plans for the staff. We will no longer certify park attendants (staff who work the top of the slides).
- Investigate online memberships.
- Memberships return in January – expecting 50% of the 2020 budgeted amount for our budget in memberships in 2021.
- See a slower growth in the private/semi private lessons and group lessons.
- Daily admission cost will go up \$1.
- Increasing parties, lessons, and rentals to cover increased wage cost. (Parties and rental will begin in April).
- Keep concessions simple.

2022 Aquatics

- Investigate private public partnerships to offer free swim lesson programming through schools during off hours.
- Explore concessions in the expansion building to serve the back half of the park.

2021 Fitness

- Rebranding LifeStyles – new logo for fitness
- Focus on family fitness – open fitness center to give kids (age 11) the opportunity to be in the fitness center.

- Transition fitness memberships to a no-commitment membership. According to International Health and Racquet Sports Association 87% of fitness facilities to not have time commitment to their memberships anymore.
- Simplify the membership structure – going from seven membership types to four. Less confusion and much easier to manage and maintain.
- Continue to connect in-person and virtually. Add a virtual component to memberships – add group exercise schedule, add wellness, mindful and nutrition content.
- New selectorized equipment.
- Memberships return in January - expecting 50% memberships of original 2020 budget and 60% of Silver Sneakers back in 2021.
- Slower growth in personal training.
- Eliminate 2 part time coordinators. Reconfigured the Aquatic Assistance roll to support both fitness and aquatics.
- Added fitness attendant role to keep the facility cleaned.
- Closed the fitness center at Annerino Community Center. The space will be used to generate more revenue.

2022 Fitness

- Replace treadmills.
- Investigate alternative uses for the LifeStyles desk area.
- Explore unbundling fitness center from group exercise.

2021 Hidden Oaks and Lakes

- Facility-independent outdoor programming – since June we have been running outdoor programs. Don't necessarily need a building to run outdoor nature programs.
- Continue to emphasis on higher margin opportunities that we can do in the facility (group programs, group rentals, parties, overnights).
- New events: Turtle sales, Tails and Trails, Cider Stroll (adult program).
- Garden plots sales online.
- Lake improvements
- Eliminate permit fees allowing for anyone to fish Hidden Lakes. Planning to still have Bait Shop operational and will stock ponds 4 times per year for Derbies.
- Bring day camp back in 2021
- Potential new operational direction

2022 Hidden Oaks and Lakes

- Grow facility-independent outdoor programming
- Explore alternate day camp programming to reach a wider audience
- Establish a permanent archery range

2021 Adult Trips

- 2 adult trips planned: Mackinac Island in fall of 2021 and Italy in March of 2022

Board Questions/Comments: Commissioner Allen asked what happened to the pumpkins after the Pumpkin Shoot Event. John said staff tossed them out into the grasslands for the animals to feed on.

Commissioner Hix said he did not follow the logic in eliminating the fishing permit fees and not stocking the ponds. John said they are still going to stock the ponds, but only for fishing derbies. John said they stocked 500 lbs. of fish for the derbies. There were probably 50 lbs. of fish that were caught at the derby resulting in about 450 lbs. of fish left for people to catch.

The board had no more questions or comments.

Communication from the Public

None

Executive Session

None

Announcements

None

President Vastalo announced the next budget work shop will be Thursday, November 12 at Annerino Community Center board room and via Zoom starting at 5:30pm.

Adjournment

Commissioner Vastalo made a motion to adjourn from the budget workshop at 8:05pm. Commissioner Hix seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Denise Allen**

BOLINGBROOK PARK DISTRICT
Annerino Community Center
Budget Workshop – Thursday, November 12, 2020

President Vastalo called the meeting to order at 5:30pm. Roll call: McCloud, Andrews, Allen, President Vastalo. Commissioner Hix arrived to meeting at 5:32pm.

Commissioner Vastalo began the meeting with the Pledge of Allegiance.

Board President Opening Comments:

President Vastalo stated she knows staff put a lot of work into the budget. Vastalo said it has not been an easy time and the board appreciates it.

Executive Director Comments:

Executive Director Ron Oestreich reviewed several items from the November 10, 2020 budget work shop meeting.

Oestreich addressed follow up questions from Commissioner Andrews regarding fitness:

- ***Why are we closing LifeStyles at Annerino Community Center?***
Oestreich said the use of LifeStyles at ACC was very minimal throughout the day. Average attendance was 25 people per day. Looking for additional program space and having the room as a multipurpose space will have a greater impact. Oestreich said it is our goal to utilize that space more for general programming, such as growing the theatre program. The space can also be used for indoor rentals. The focus on one fitness center location reduces overhead and capital expense for the fitness operation which has been struggling for years.

- ***Will we be eliminating jobs by not staffing the LifeStyles desk at BRAC?***
Oestreich clarified that the BRAC front desk will now serve as the check in point for LifeStyles and the indoor aquatic desk will be staffed by a customer care representative because that will be the busier desk.

- ***Are we still trying to attract corporate memberships?***
Oestreich said yes, that never stopped. With the Aquatic/Fitness Program Supervisor in place it will free up the Facility Fitness Manager and the Aquatic Manager to pursue corporate memberships once we are fully open again.

- ***Are we going to have enough room for all the fitness equipment at BRAC?***
Oestreich said the footprint of using the fitness center and gymnasium will likely continue in the near future and the selectorized equipment that is being purchased has less pieces than we currently have now. This will allow for more spacing.

- ***Are we really allowing 8-year old children to work out in the fitness center (it may make members uncomfortable)?***
Oestreich said we are extending the membership to 11-year old's because they are too old to be in the childcare room and don't want them sitting alone in the lobby. The plan is to offer memberships to 11 years and up, but will also be having the family fitness days that may result in an 8-year old on the equipment, but only with a parent next to them.

John Chase, Superintendent of Facilities explained the replacement of the selectorized equipment to the board. Chase said the equipment is 15 years old and it is time to turn the equipment over. Chase is proposing to update equipment with one of Lifefitness brands, Hammer strength. Their service and quality are unmatched in the industry. Chase presented slides of the equipment.

Oestreich is asking the board for direction to continue with the process of purchasing this equipment. Oestreich said we would like to purchase it with an approval at next week's board meeting.

Board Questions / Comments: Commissioner Allen asked if the purchase of equipment under capital replacement? Oestreich said yes. Commissioner Allen also asked how low is membership this year due to Covid? Chase said memberships are not turned on at this time and we are not auto renewing memberships. Chase said there has been a decent amount of traffic through the fitness center. Oestreich said we are targeting both fitness and aquatics at a 50% membership return. Chase said he is not anticipating an increase in memberships because of the new equipment.

The board had no further questions.

Marketing and Customer Care Overview: Kim Smith, Director of Marketing and Customer Care

- Celebrating Bolingbrook Park District's 50th Anniversary during the pandemic
- Highlight video featured all year on social media, website and facilities
- Photo booth feature at Winterfest
- Videos and photos featured throughout the year
- Moved production of seasonal guide to a digital format and developed key information pieces sent to every home.
- Used every free communication tool possible to showcase the work of the Bolingbrook Park District team during the pandemic and continue to tell the story of the referendum projects.

2021...A fresh Start

- Continue with the digital guide and launch Bolingbrook Park District News. We are adding a newsletter format which will be sent to all homes. This will allow us to reach residents six times a year. This will result in a savings of \$30,000.
- Design, build and launch new Bolingbrook Park District website. Projected launch date October of 2021. Goals for the new site include:
 - Meet all current web best practice standards
 - Incorporate online proof of residency options
 - Ability to schedule appointments using VSI software
 - Member tools area with member only content
 - Improved sales funneling system that can be used for multiple business units
- Roll-out new logo and branding for LifeStyles Fitness.
- Desk operation changes to BRAC – desk operations will transition from the Lifestyles desk to the Pelican Harbor desk. The benefits of moving the location to Pelican Harbor are:
 - Aquatic patrons will be greeted by a Customer Care Representative as they enter through the aquatic doors to BRAC.
 - Ability to monitor traffic and assist customers better in the pool area
 - The fitness desk may be used by the training team to open up an opportunity for a stretching area for members.
- Host a community event to bring the public back to our facilities and showcase BRAC. BRAC will be 25 years old next year. The theme will be “BRAC JAM”. More to come.

Board Questions / Comments:

Commissioner Vastalo said one of the things she liked about the brochure is the list of all the parks. She would go to many of the parks with her grandkids. Vastalo said if we lose the brochure we should still include park sites in the newsletter. Kim Smith thanked Commissioner Vastalo for her feedback.

Commissioner Hix asked what are we doing to validate residency. Kim Smith said right now they have to show their driver's license and we are now working on what is the best way to solve proof of residency.

Commissioner Andrews said she appreciates everything staff does.

The board had no further questions.

Buildings, Grounds, Natural Resources Overview: Chris Martner, Director of Buildings, Grounds, and Natural Resources

In 2020 the BGNR department completed the schedule as was presented last year in the budget work shop.

What's new in 2021

- Fuel tank replacement
- Boughton Ridge Golf Course irrigation pump – new system – replace motor and pump
- Replace Truck #19 Ford F250 Crew Cab with like truck
- Replace Kubota Tractor and 15' All flex mower deck
- Replace 13 VFD motors at BRAC

Buildings

- Continue to conduct field light maintenance for permitted athletic fields
- Complete contracted facility inspections: backflow, boilers, elevator, fire suppression systems
- Complete annual maintenance to indoor pool during shutdown
- Paint the outdoor pool surfaces in the plunge pool and the zero-depth pool
- Complete normal preventive maintenance for the safety/performance of our facilities

Grounds

- Assist with the removal of playgrounds due for replacement
- Continue to contract out the installation of safety surface material for playgrounds
- Purchase a plate compactor (used to repair ball fields, asphalt, paver patios)
- Purchase materials and prepare all athletic fields for permitted play
- Complete regular inspections and repair to playgrounds and trails
- Continue to remove snow/ice from park properties

Natural Resources, Horticulture, Turf

- Hire Natural Resources, Horticulture, and Turf Manager; NR Crew Leader in 2nd Quarter
- Continue to contract mowing for the River Hills and Prairie Trails Parks
- Plant annual flowers and trees/shrubs/perennials
- Mow the ComEd Greenway areas in-house – 3 times a year
- Contract turf fertilization and weed control for park properties
- Complete prescribed burns to approximately 50 acres
- Complete winter clearing of invasive woody plants

Executive Director Ron Oestreich reiterated to the board at the last work shop that the district would be freezing exempt staff for the remainder of 2021. Oestreich mentioned the district would not be extending that to the non-exempt (hourly) full time staff. This encompasses all of the BGNR staff who are hardworking and lower on the salary and wage matrix. Instead of a 3% merit increase they will be eligible for a .5% merit increase.

Board Questions / Comments: None

Capital and CARP 2021- Chris Corbett, Superintendent of Projects and Planning

- Playground replacement 2021 (year 3 of 5) – Ivanhoe Park, The Forest, Plimmer Park & Drafke Park (all parks expected to be completed by end of July). We will use “Kids Around the World” for removal of park equipment that they deem re-usable.
- ADA improvements to be performed at all four playgrounds with larger improvements at The Forest, Drafke and Ivanhoe.

Annerino/Central Park Asphalt Replacement

- The project involves removal and replacement of all asphalt at Annerino Community Center, Central Park, and Buildings and Grounds front and back. Working with Engineering Resource Associates (ERA). The project will go out to bid early February with Board action in March of 2021.
- Working on drainage issues in conjunction with the Village of Bolingbrook.
- Anticipated completion of entire project is July of 2021

Annerino Sensory Room

- Relocated sensory room to the old childcare room. It was originally going to be in the Arts and Crafts room.
- In the process of working with NWCSRA and their focus groups to get a finished product (designs) that will benefit their clientele. Engineered drawings expected to be completed in the first quarter with Village approval also in the first quarter. Anticipated construction – second quarter.

Grant Submittals: Submitted three separate grants for three different projects:

1. *Century Park OSLAD Grant* – approved in 2020 (\$400k). Awaiting 1st payment from State (\$200k). Construction to begin April 2021, completion by the end of September 2021.
2. *IDNR Bike Grant – Bike Trails* – obtained the Wetland Bank property. Working with Upland Design and the US Army Corps of Engineers to get the bridge in place. Received approval from the Village for Veterans Parkway crossing. Drafke Park (2021 playground replacement) access from bike trail to new playground. Close to finalizing the right of way to connect N/S along Weber Road from Will County Highway Department. Construction start in May, completed in September of 2021.
3. *IDNR Museum Grant* – Hidden Lakes Educational Pavilion – this is a fully funded 100% grant. Awaiting approval. The grant would be used for the following:
 - Current bait shop would be removed and replaced with 26x40 wood pavilion with gable which would be connected to the DuPage River Greenway.
 - New bait shop, flushable restrooms, storage, educational classes, exhibits in front of shelter with picnic tables.

Corbett briefly reviewed other minor project items for 2021.

Board Questions / Comments: None

Boughton Ridge Golf Course and Ashbury’s – Jacob Clara, General Manager and Vince Juarez Regional Operations Director for KemperSports reported:

Mr. Juarez talked about the effects Covid-19 had on the golf course, and the food and beverage area.

Jacob Clara reviewed the 2020 Year in Review, Revenue Breakdown, Golf, Food and Beverage, Administration and 2020 Financial Results.

Jacob Clara reviewed the 2021 Budget for:

Golf

- Green fee rates – modest increase \$1 for all rates. Have not been increased since 2017.
- Continue to use third party vendors; GolfNow, TeeOff.com and GolfMoose
- Drive rounds especially during non-peak season
- Successful GolfMoose campaign in 2021
- Build on creative golf events – 10 budgeted events planned in 2021
- Drive booking of non-peak tee times with combined golf and food and beverage packages

Ashbury's

- Budgeted increase of 180 banquet events vs 2020.
- Gradual return to large-scale events and social gatherings.
- Budgeted increase of 24 creative events vs 2020. Events: Wine Tastings, Country Music Nights, Comedy Nights, Holiday Buffets.
- Banquet menu updates based on 2020 product mix data.

Sales and Marketing for Golf

- Drive golfers to BRGC with paid ads, direct links on social media posts and eblasts.
- Every tee time booked online = additional subscriber.
- Third party providers – ongoing programs with GolfNow and TeeOff.com
- Off-peak season campaign with GolfMoose.
- Golf outings – flat rate, food and beverage inclusive golf outing menu, outbound approach with Golf Professional.
- League play – positive feedback in 2019 and 2020 despite schedule alterations = momentum in 2021.
- Increase awareness of golf events with scheduled paid ads, social media posts, eblasts.

Sales and Marketing for Ashbury's (Food and Beverage)

- Increase frequency of successful events
- Increase awareness via paid ads, social media posts and eblasts.
- Return to hosting Holiday events.
- Banquets & Special Events – dedicated wedding, banquet, meeting and catering menus more comparable in the marketplace.
- Outbound Sales – Celebration of Life Events – Ashbury's binders delivered personally to 10+funeral homes throughout the community.
- A La Carte – revised menu in 2020 resulted in less waste, positive feedback regarding food quality.
- Continue successful Chef's Specials and Feature Cocktails.

Board Questions / Comments: Commissioner Andrews said she appreciated Jake and this team's diligence to keep things going.

The board had no further questions.

Communication from the Public

None

Executive Session

None

Announcements

Executive Director asked the board if there is a need to continue with a budget work shop at 6:00pm on Thursday, November 19. Commissioner Hix asked if there were any open items. Oestreich said no. The board agreed it was not necessary for an additional Budget Workshop meeting next Thursday.

Adjournment

Commissioner Vastalo made a motion to adjourn from the budget workshop at 7:29pm. Commissioner Andrews seconded. Roll call: Ayes: Andrews, McCloud, Hix, Allen, President Vastalo.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Denise Allen**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
November 19, 2020

President Vastalo called the meeting to order at 6:30pm. Roll call: Andrews, Hix, McCloud, Allen, President Vastalo.

Motion Commissioner Vastalo, second Commissioner Allen to approve agenda as submitted. Roll call: Ayes: Andrews, McCloud, Hix, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Ron Oestreich reviewed the following Resolutions and Ordinances:

- Resolution 20-29 determining the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2020 and ending December 31, 2020 at a determined proposed aggregate levy of \$9,022,608.
- Ordinance 20-06 authorizing the Bolingbrook Park District to make changes to Section II (Definitions) and Section III (Guiding Parameters) of its existing Fund Balance Policy.
- Resolution 20-30 approving a contract for civil engineering and surveying services (Engineering Resource Associations, Inc.) Commissioner Hix asked if the area behind BJ Ward is included. Chris Corbett, Superintendent of Projects and Planning said it only includes Recreation Drive and the end of the school's access road.
- Resolution 20-31 authorizing the purchase of fitness equipment for Lifestyles from LifeFitness (Rosemont, Illinois).

Operational Updates

Debbie Chase, Director of Finance and Technology updated the board on the recent changes to the 2021 Budget in the Capital and Museum fund.

Terri Tamer, Superintendent of Human Resources reported unemployment statistics:

- 320 part time staff were put on furlough this past April. In the second quarter when covid started we had 126 staff qualify for unemployment totally \$122,829. This amount was reimbursed during the third quarter through the Cares Act. They covered 50% and the other 50% was covered by IDES. In the third quarter we have 113 staff that qualified for unemployment totaling \$114,018.50. We are awaiting word in the fourth quarter to see if we qualify for reimbursement as we did in the third quarter.
- In the summer of 2019, at the high point of employment, we had 506 part-time staff working and in 2020 we had 129 part-time staff working at the same time period.

Tamer thanked the Unemployment Consultants working through PDRMA.

Chris Corbett, Superintendent of Projects and Planning said the Village of Bolingbrook is going to be requesting an Easement through Prairie Trails Park to put in a watermain line for the Ready, Set, Ride property to the south of Prairie Trails Park. The Village is needing to get additional information and items resolved (annexation of property) before they can officially request the Easement from the Park District. As soon as the Village resolves their issues behind the scenes, staff will be recommending approving an Easement to the Village for the installation of this watermain.

Oestreich said he was approached by Pulte Homes regarding a complex at the corner of Hassert and Essington. As part of the development the park district will receive a land and cash donation. The new development will include a 4.85-acre park site and a 214 home complex. The average sale price projected for the homes is \$522,000. Pulte is constructing the park. Oestreich presented 2 designs of the park. Board members made their comments. Oestreich made note and will pass along to Pulte Homes. Oestreich said this will be the district's 51st property in our 51st year.

Communication from the Public

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Work Shop Meeting at 6:46pm.
Commissioner Andrews seconded. Roll call: Ayes: Andrews, McCloud, Hix, Allen, President Vastalo.
Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Denise Allen**

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
November 19, 2020

Commissioner Vastalo called the meeting to order at 7:00pm. Roll call: Andrews, McCloud, Hix, Allen, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Andrews to approve the agenda. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Allen to approve the following meetings:

- Work Shop Meeting Minutes of October 15, 2020
- Board Meeting Minutes of October 15, 2020

Roll Call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Executive Director Ron Oestreich recognized Commissioner Hix and Commissioner Vastalo for their wonderful years of service and for the Park District's 50th Anniversary.

Oestreich introduced Peter Murphy from IAPD and thanked him for attending the via Zoom. Peter Murphy presented the Bolingbrook Park District with a Resolution from the IAPD Board of Trustees recognizing the districts 50th Anniversary. Peter Murphy read the Resolution. Oestreich presented the Resolution to the Board.

Peter Murphy recognized Commissioner Jerry Hix who is celebrating his 37th year as a Park Commissioner and Commissioner Sue Vastalo who is celebrating her 25th year as a Park Commissioner. Peter Murphy said it was an honor to recognize both Jerry and Sue. Commissioner Hix and Vastalo thanked Peter Murphy.

Commissioner Hix commented that former Commissioner Al Traczek also served 32 years on the Board.

CORRESPONDENCE FROM THE PUBLIC

None

COMMUNICATION FROM THE PUBLIC

Commissioner Hix said he had two different people stop him at the fitness center and congratulated the district on the construction progress. They are looking forward to the facility being completely opened.

ATTORNEY'S REPORT

None

LEADERSHIP TEAM REPORT

Oestreich introduced Christy Sorenson, Program/Event Manager who recognized long time employee Kathy Storch. Christy announced Kathy is moving out of state and will no longer be teaching her amazing cooking and art classes that she has done since September 20 of 1994 when she was hired. Over the years Kathy has taught over 375 children. She also began offering adult programs including drawing and

stained glass. Kathy is one of the most creative, patient teachers Christy has ever had the pleasure of working with over the years at the Bolingbrook Park District. Kathy thanked everyone.

Oestreich thanked Kathy for her years of service and wished her the best of luck.

Commissioner Andrews also thanked Kathy. Commissioner Andrews said her daughter was in some of Kathy classes and Kathy even had a special birthday party for her.

Oestreich announced the district received notice that we were awarded \$505,000 in an IDNR grant for the bait shop and outdoor pavilion at Hidden Lakes. Oestreich thanked Chris Corbett, Superintendent of Project and Planning for putting the grant together for submittal. This is a 100% grant fully funded by IDNR Museum fund.

Due to Covid-19 Phase 4, Tier 3 the district will be closing and cancelling some things.

- REACH extended care is moving to BRAC
- Dance specialty classes are suspended, but DanceForce instructional classes will be running virtually.
- Gymnastics, Cheer and Ninja classes are suspended until at least January 4.
- All Early Childhood, Teen, Youth and Adult programs are suspended until at least January 4.
- Martial Arts classes are suspended
- Theatre programs are suspended until January 4, but will be offered virtually.
- Athletic programs are suspended until at least January 4
- Preschool is suspended through the remainder of 2020 and will return in 2021.
- Youth contracted classes will running virtually
- All indoor group fitness classes are suspended at least until January 4 – virtual classes will be offered.
- LifeStyles Fitness center will remain open at BRAC with reservations and all guests must wear mask at all times even on the equipment.
- Personal Training will continue.
- Pelican Harbor indoor aquatic lap swim remains open with reservations and private lessons will also continue.
- Hidden Oaks Nature Center will remain closed. Outdoor programming with less than 10 participants will continue.
- All indoor programming at Hidden Oaks has been cancelled.
- The Flash Light Candy Cane Hunt – will decide the week of 11/30 if the program will run
- Hours at BRAC – M-F (7am to 8pm), Saturday and Sunday (7am to 6pm).
- Rentals in the Community Room and gym are cancelled for the next two weeks. Will determine on a rolling schedule if we are going to allow rentals at a two-week interval.
- ACC will be closed starting Saturday, November 21 until as least January 4 of 2021.

TREASURER'S REPORT

Commissioner Hix made a motion for the payment of bills including travel reimbursement in the amount of \$954,694.68 subject to audit. Commissioner Allen seconded. Roll call: Ayes: McCloud, Andrews, Hix, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

A beautiful 80-foot flag pole was installed flying a 15' x 25' American Flag and a 10' x 15' Village of Bolingbrook Flag on Frontage Road and Recreation Drive. Thank you to our platinum contributors; WB Olson, FGM Architects, Cosgrove Construction, Upland Design, KemperSports, Vista National, Engineering Resource Associates, Elliott Construction (Concrete), Lyons and Pinner (Electric), Stevenson Crane (Crane).

Finance and Technology – Commissioner McCloud reported:

The District is required to approve a resolution determining the amount of money estimated to be levied in accordance with the Truth in Taxation Law at least 20 days prior to the approval of the levy ordinance. The District's 2020 proposed aggregate levy is 104.98% of the 2019 extended aggregate levy, falling below the 105% limit for Truth in Taxation. This means the District is not required to hold a Truth in Taxation public hearing for the 2020 levy. The Truth in Taxation Act, effective 1981, requires any taxing body to hold a public hearing and publish a notice of the hearing in a newspaper if it intends to adopt an aggregate levy which is more than 105% of the prior year's aggregate extended levy. The proposed aggregate levy for 2020 is \$9,022,608. Staff

Commissioner McCloud made a motion to approve Resolution 20-29 determining the amount of money estimated to be levied in accordance with the Truth in Taxation Law for the Bolingbrook Park District, Will County, Illinois for the Levy Year beginning January 1, 2020 and ending December 31, 2020 at a determined proposed aggregate levy of \$9,022,608. Commissioner Allen seconded. Roll call: Ayes: Andrews, McCloud, Hix, Allen President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

With the merge of Bolingbrook Park District with Northern Will County Special Recreation Association, and changes to our Debt Service payment structure, the Finance Team performed a thorough review of the Fund Balance Policy. Based on that review, we are recommending an update to the policy to address targets for the Corporate Fund, the Special Recreation Fund, and the Debt Service Fund. In addition, descriptions for all funds have been added as well as recommended wording changes from our auditors.

Commissioner McCloud made a motion to approve Ordinance 20-06 amending the Operations Manual re Section 6-Investments, Cash Reserve Policy and Fund Balance Policy. Commissioner Andrews seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passes 5/0.

Buildings, Grounds and Natural Resources – Commissioner Allen reported:

As per the Referendum approved in November 2018, the Annerino Community Center / Central Park asphalt is scheduled to be replaced in 2021. To begin the design, engineering of layout and factors that go into the proper install of asphalt, staff has been in communication with Engineering Resource Associates for assistance. Engineering Resource Associates has done a lot of work with the Park District over the past few decades.

With staff recommendation Commissioner Allen made a motion to approve Resolution 20-30 approving a contract for civil engineering and surveying services (Engineering Resource Associations, Inc.). Commissioner McCloud seconded. Roll call: Ayes: Hix, Andrews, McCloud, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Recreation & Facilities – Commissioner Hix thanked the team for keeping what operations were permitted to have open, open. Hix sees a lot of personal touches that he really enjoys. Hix has nothing further that is not written in the report.

Commissioner Hix made a motion to approve Resolution 20-31 authorizing the purchase of fitness equipment for Lifestyles from LifeFitness (Rosemont, Illinois). Commissioner Andrews seconded. Roll call: Ayes: McCloud, Andrews, Hix, Allen, President Vastalo. Nays: None. Absent: None. Motion passes 5/0.

Marketing – Commissioner Andrews reported:

In 2019, the marketing and customer care team brought back the Santa Letters as a way to engage families. That tradition will continue in 2020, but with a twist. Everything will be completed electronically this year. The activity will also be a part of Parkie’s Holiday Recreation Pack. This is a free downloadable activity set for families to be able to do together. The goal is to engage our community members and spread some much-needed Holiday cheer.

Parkie’s Holiday Recreation Pack will be available to public on all social media channels and the Bolingbrook Park District website starting December 1. The pack will include Holiday activities families can do in a socially distanced environment, as well as activities they can enjoy at the park district. There literally will be something for everyone.

Total Fans (Facebook, Instagram, and Twitter) staying steady. A lot of engagement in the community.

Total Page Content Clicks: (The number of times people clicked on a post): 3,779

Total E-Mail Database Contacts: 15,597

Design work completed in October: brochure pages designed, print materials created, digital graphics and photos edited

Total transactions in October: \$12,067.55 (ACC), \$13,225.35 (BRAC), LifeStyles desk closed, Hidden Lakes Nature Center closed.

Golf Course & Ashbury’s – Commissioner Andrews reported:

- Green fee revenue is above target
- Restaurant food and beverage is blow target due to limitations on seating
- Banquet revenue is blow target due to restrictions on gatherings
- Overall revenue is below target and operational expenses are still lower than budget.

NWCSRA - Commissioner Andrews reported:

Staff are closely monitoring changes to IDPH recommendations and making staffing and programming adjustments accordingly.

The NWCSRA Halloween Trunk or Treat event was extremely successful. We limited participation numbers due to group size restrictions recommended by IDPH. Participants were allowed to bring their siblings as long as they stayed together in one group while rotating through the cars for prizes and treats.

The Bolingbrook Knights of Columbus will be holding their annual holiday party - The Santa Claus Christmas Celebration Drive Thru Event on Saturday, December 5, 2020 from 11:00 AM to 3:30 PM at the St. Dominic Church/School Parking Lot, 440 East Briarcliff Rd. The Knights have partnered with JBSRA/LCSRA for 25 years on this amazing event and are excited to keep the tradition going with NWCSRA. It will be adapted this year with participants arriving in shifts receiving their gift cards, hot chocolate and visit with Santa in a drive-thru method.

Commissioner Andrews asked if you had to registration for this event. Oestreich said yes. You just can’t show up because there is a present involved for each participant.

UNFINISHED BUSINESS

None

COMMUNICATIONS FROM THE PUBLIC

None

NEW BUSINESS

None

ANNOUNCEMENTS

Commissioner Vastalo wished everyone a Happy Thanksgiving!

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Hix to adjourn from the regular board meeting at 7:35pm. Roll call: Ayes: McCloud, Hix, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature

**Bolingbrook Park District Board Secretary
Denise Allen**

ADMINISTRATION AND PERSONNEL

IAPD Annual Meeting Credentials

- Each year at the IAPD/IPRA State Conference the annual meeting for the IAPD is held. Each member district is required to provide a minimum of one Commissioner or Executive Director as a delegate to represent their District at this meeting. Board President, Sue Vastalo will be the representative for the 2021 Annual Meeting.

Motion to approve Commissioner, Sue Vastalo as delegate to represent Bolingbrook Park District at the annual meeting of the Illinois Association of Park Districts on Saturday, January 30, 2021.

Internal Audits

Cash Bank Audit	
ACC	Balanced
All Day Drawer Audit	
ACC	Balanced

FINANCE AND TECHNOLOGY

Finance

2021 Budget and Appropriation Ordinance

- The Budget and Appropriation Ordinance for budget year 2021 is being presented to the Board for approval. The total expense for next year's budget and appropriation is estimated at \$27,955,326. This reflects a 7% decrease in expense over budget year 2020. This is reflective of the decrease in expenses anticipated in 2021 as we continue through COVID recovery.

Staff Recommendation: Approve Ordinance 20-05, an Ordinance making a combined annual Budget and Appropriation of funds for the Bolingbrook Park District, Will County, Illinois for the fiscal year beginning January 1, 2021 and ending December 31, 2021.

Tax Levy Ordinance

- The Tax Levy Ordinance is being presented to the Board for approval. The total tax extension of \$9,022,608, exclusive of debt service, is based on a 6% increase in EAV, and growth of new property of \$60,000,000.

Staff Recommendation: Approved Ordinance 20-07 levying and assessing the taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Levy Year 2020.

Business and Technology

PCI Certification

- In November, the District recertified for PCI (Payment Card Industry) Compliance. PCI allows us to take the most secure steps to protect our cardholder information and data.

Statistics

- 56 refunds processed
- 30 support tickets completed
- Converted 4 workstations into virtual program computers for recreation use.
- Recycled old cell phones which generated \$391.00 in revenue
- Installed replacement large format printer for Marketing

BUILDINGS, GROUNDS & NATURAL RESOURCES

Buildings, Grounds, and Natural Resources Update

General Park and Facility Maintenance

- Staff has completed re-grading the second of two softball fields at Bulldog Park as per the 2020 work plan. In addition, work on field #5 at Indian Boundary Park has been completed as well with the plan that the re-grading of the infield will help with rain run-off to assure fewer rain outs. Turf repair on the sandlot soccer and baseball fields is nearly complete. Landscape maintenance continues as we go into winter with leaf pickup being completed and watering of the fall planting list continuing until the ground freezes. Prescribed burns and clearing in the natural areas will begin soon. Ongoing preventative maintenance to facilities continues during this slower time due to Covid-19.

Lifestyles Fitness Gets Fresh Look

- Buildings and Custodial staff have been busy adding carpeted areas for stretching, patching walls, and painting the fitness center with the new colors and logo in anticipation of the new year and memberships being reactivated. The plastic sheeting separating the fitness equipment will be replaced with plexiglass barriers.

SDS Books for All Facilities

- To follow safety standards, all MSDS (Material Safety Data Sheet) books have been updated along with new binder covers now called SDS (Safety Data Sheet) books. This book gives information about the characteristics and hazards of a given chemical used at our facilities.

Project Updates

- BRAC Renovation
 - Staff walked through the facility and created a 'punch list' with the Architect (FGM) in early December. WB Olson is working with contractors to correct the minimal items remaining on the project scope. Staff are anticipating substantial completion for the entire project by the end of December.

Misc. Projects

- Staff is finalizing the 2021 ADA Park Improvements project scope with Upland Design to have released to contractors the 2nd week in January. Plan is for an early February bid opening with Board approval in February 2021.

- Playground designs for the 2021 Playgrounds (Ivanhoe, Plimmer, Drafke and The Forest) went out to the community for review and vote on December 9. Staff will be reviewing the community's votes at a later date in December to begin finalizing C-Docs for each park.
- Staff will be scheduling replacement of the flooring at the old Annerino Lifestyles space to convert the room to a new multi-purpose space in January 2021.
- Staff are working with the Village of Bolingbrook to finalize the Construction-Documents for the OSLAD Century Park project.

RECREATION AND FACILITIES

Recreation Division

Special Events

- Santa Virtual Visits will take place on three dates in December with 8 families.

Pre School / Early Childhood / Day Camp

- Preschool Teachers created lesson plans for the letter of the week along with other activities for parents to keep their children engaged in while at home. Preschool Teachers also read Christmas Stories that were videotaped and marketing created them into YouTube Videos that are being sent out weekly. This will allow each class to see their teacher(s) reading a story.
- Staff continue to offer virtual programs for patrons including STEM Winter Camp.

Dance

- DanceForce competed virtually in the REVEL Convention and Competition held December 4-6. Congratulations to all of the dancers who participated in REVEL Dance Competition. What an awesome start to our competition season. Below are the dance awards:
 - Dream - High Gold!
 - Feel My Love – Platinum!
 - Matter -Platinum!
 - The Traveler - Platinum!
 - Let it Be - Platinum!
 - Nature of Daylight - Platinum!
 - JANET - High Platinum AND “Clean as a Whistle” Judges Choice Award!
 - Play that Sax - Platinum!
 - Get Ready - Platinum!
 - Keep Praising - High Platinum!
 - Fighter - Platinum!
 - Ain’t No Other - Platinum!
 - Everywhere I Go - High Platinum AND “Exquisite Extension” Judges Choice Award!
- Due to recent mitigations and restrictions from the State of Illinois, the dance staff and participants had transitioned to virtual dance classes to finish out the session. Dance classes began offering virtual classes on Monday, November 30th. Staff are hopeful to resume in-person classes in the new year.

Gymnastics/Cheer/Ninja

- All classes/practices are cancelled at this time due to the recent Phase 4 Tier 3 restrictions.
- Staff is working on offering private lessons while classes are down.
- Staff is currently working with NinjaZone to pause our membership until classes resume.

Theatre

- Participants continue to rehearse The Year Santa Got Mixed Up via Zoom.
- Dress rehearsal on December 15 and our show will be broadcast via Zoom on December 16.
- The kids have worked very hard on their show and are excited to perform.
- A Takeout Night fundraiser was held at the Culver's in Bolingbrook on December 3 to help pay for the costumes for the show. Results of fundraiser will be shared in January.

Youth Athletics & Martial Arts

- All martial arts programs have transitioned to virtual due to the new mitigations.
- All youth athletics is on hold until Phase 4, Tier 3 restrictions and sports are allowed to return to play.

Adult Athletics

- The November adult volleyball scrimmages were able to conclude prior to the mitigations going into effect. Four teams enjoyed the scrimmages.
- All adult leagues have been put on hold until the mitigations ease and sports are allowed to return to play.

Facilities Division

Fitness

- Group exercise visits totaled 443 for November. Group exercise revenue for November totaled \$2,107.
 - LifeStyles persevered through two new Restore Illinois mitigation efforts for Phase 4 in November. All group fitness classes are now being delivered virtually and participant interest is holding steady.

- LifeStyles Fitness facility reservations momentum continues to rise! November recorded 1,034 visits surpassing last month's high of 1,015. This is very encouraging news as our patrons continue to trust LifeStyles and are enjoying their time at the center!

- Virtual Turkey Burner was held Thanksgiving morning. Fifty-one participants hopped on the virtual platform and enjoyed a morning full of workouts!

- The transformation of the fitness center has started. Buildings and Grounds have been priming and painting the center to get ready for LifeStyles re-launch in January 2021!

- Plans are actively underway to re-introduce memberships in January. A mailer will be sent late December and scheduled to arrive during the first week of January announcing the new LifeStyles and return of memberships
 - New, simpler membership structure makes joining more convenient for members and staff
 - Elimination of membership commitment period implemented to attract new members
 - New colors and new logo brighten up and modernize the facility
 - All members to receive two months complimentary use of the facility (January 1-February 28) as a thank you for their loyalty

Aquatics

Lap Swim

- Staff greeted a total of 833 lap swimmers for the month of November generating \$3,329.00 revenue.

Swim lessons

- Swim lessons for November had a total of 140 participants signed up for the session.
- Swim lessons had to cancel starting November 12 due to Phase 3 Tier 3 mitigations. Participants were credited for the classes they were not able to take.
- Private lessons started December 1 with 28 participants signed up. Staff is experimenting with Sunday lessons for the first time which are 81% full.

Pelican Harbor

- Lifeguard staff continues to teach in-service in smaller groups for staff's safety. This has provided lifeguards with more individual attention on their skills.

Swim Team

- Starting November 12 Swim Team had to postpone activity due to Phase 4 Tier 3 mitigations. Pelican Harbor staff is looking into extending the Swim Team season once they can resume.

Museum

Hidden Oaks Nature Center

- November kicked off with a visit to the Fountaindale Library. Hannah (Naturalist) set up a table in front of the library to showcase the benefits of programming at Hidden Oaks.

Programs

- Archery continued to prove successful with another round running in November. This session was moved to BRAC to allow the program to continue through the colder months.
- Wild Group made their monthly pilgrimage to Hidden Oaks to continue their Nature in Art series. This month they used watercolors to paint landscapes.
- Several Girl Scout troops visited the facility to explore outdoor art, animal habitats, develop hiking skills, participate in letterboxing, and enjoy campfires.

Events

- The Naturalist team worked together to develop a program to help local residents recycle political signs. Participants joined the program on an unusually warm November afternoon and turned signs into holiday decorations and bird houses.



MARKETING AND CUSTOMER CARE

Bolingbrook Park District Marketing Initiatives

- The marketing team has partnered with the fitness team to develop a plan for communications to members. The member mailing will include information about the restart of memberships, their individual options and all the exciting changes that have taken place over the last six months. The mailing is scheduled to be sent on December 30.

- The first official edition of Bolingbrook Park District news was sent to all homes in Bolingbrook the week of December 7. This 16-page newsletter-style piece contains information on how to view the digital program guide, a calendar of upcoming important dates, articles about programming this year, update on referendum projects and more. The guide can be found on the park district website, social media channels, and hard copies may be picked up at the Bolingbrook Recreation & Aquatic Complex.

- Parkie’s Holiday Recreation Pack was launched on December 1 and was downloaded 382 times within the first week. Here is some feedback received so far:
 - “This was such a great idea! We can’t wait to try some of these! Thanks, BPD!”
 - “Super cute! I love the recipes (hot cocoa bombs and reindeer food) and the holiday lights scavenger hunt.”

November Social Media & E-Mail Marketing Statistics:

Total Fans (Facebook, Instagram, and Twitter): 17,967

Total Engagement: (The sum of reactions, comments and shares): 2,285

Total Page Content Clicks: (The number of times people clicked on a post): 4,367

Total E-Mail Database Contacts: 15,803

Design work completed in November

Brochure Pages Designed	70
Print Materials Created	9
Digital Graphics	30
Photos Edited	255

Customer Care Team

Location	Total Calls Received in November	Total Transactions in November
Annerino Community Center	1017	\$4,740.85
Bolingbrook Recreation & Aquatic Complex	1449	\$9,055.50
LifeStyles Fitness Center	Desk Closed	Desk Closed
Hidden Oaks Nature Center	Facility Closed	Facility Closed
Total	2,466	\$13,796.35

BOUGHTON RIDGE GOLF COURSE & ASHBURYS



November Preliminary 2020	2020	2020				YTD	YTD		YTD	2020 vs.
	Month Actual	Month Budget	Var	%		2020 Actual	2020 Budget	%	2019	2019 Actual
Golf Greens Fees Revenue	\$19,334	\$4,415	14,919	77.2%		\$340,312	\$248,969	26.8%	\$207,620	39.0%
Golf Rentals	\$6,002	\$921	5,081	84.7%		\$102,950	\$93,062	9.6%	\$79,029	23.2%
Pro Shop Revenue	\$831	\$500	331	39.8%		\$12,778	\$12,400	3.0%	\$14,473	-13.3%
Restaurant Food Revenue	\$4,342	\$15,131	-10,789	-248.5%		\$137,077	\$228,319	-66.6%	\$217,273	-58.5%
Restaurant Liquor Revenue	\$5,580	\$18,804	-13,224	-237.0%		\$166,181	\$280,113	-68.6%	\$251,782	-51.5%
Food and Bev Event Revenue	\$40	\$3,000	-2,960	-7400.0%		\$20,483	\$61,290	-199.2%	\$62,322	-204.3%
Banquet Revenue (Food and Bev)	\$1,172	\$18,096	-16,924	-1444.0%		\$75,975	\$232,232	-205.7%	\$200,725	-164.2%
Total Revenue (after comps)	\$37,329	\$64,608	-27,279	-73.1%		\$900,416	\$1,269,955	-41.0%	\$1,089,257	-21.0%
Payroll Expense	\$25,374	\$43,556	-18,182	-71.7%		\$494,216	\$602,448	-21.9%	583,244	-18.0%
Est. Food and Bev COGS	37.0%	35.0%	4.0%	4.0%		36.0%	34.0%	2.0%	35%	1.0%
Operations Expenses	\$6,568	\$44,724	-38,156	-580.9%		\$547,411	\$640,368	-17.0%	638,014	-16.6%

Preliminary Golf and Restaurant Monthly Performance

- **Bottom Line Performance**
 - Due to comprehensive expense management efforts, the overall bottom line for the Golf Course operation in November exceeded target by nearly \$50,000.
- **Greens Fee Revenue**
 - November Greens Fee Revenue is above target by 77%. YTD is also ahead of target by nearly 27% and ahead of last year by 39%.
- **Restaurant Food and Beverage Revenue**
 - October Restaurant Food Revenue is below target by nearly \$10,000 and Liquor Revenue is below target by nearly \$13,000.
 - Both can be attributed to limitations on seating due to the restaurant restrictions.
- **Overall Revenue**
 - October Overall Revenue is below target by 73%. YTD is below target by 41% and below last year by 21%.
- **Payroll and Operational Expenses**
 - Operational expenses are still lower than budget. In some cases, as much as a 40% savings. Payroll is 22% below target YTD with additional savings coming due to additional staff reductions. OPEX (Operational Expense) is lower than budget by 17% YTD.



Knights of Columbus Annual Christmas Party

- The Bolingbrook Knights of Columbus hosted their annual holiday party for NWCSRA participants and their families -The Santa Claus Christmas Celebration Drive Thru Event was held on Saturday, December 5 from 11:00 AM to 3:30 PM at the St. Dominic Church/School Parking Lots with 80 participants driving thru to meet up with the Knights and our staff as well as receive some gifts, hot chocolate and have the opportunity to meet with Santa. The Knights have partnered with JBSRA/LCSRA for 25 years on this amazing event. We were so excited to keep the tradition going with NWCSRA. Everybody gathered together (outside, socially distanced and wearing face coverings) this year with participants and their families arriving during their assigned time. It was a fantastic event for all involved!



Virtual Programming

- NWCSRA programming has gone back to virtual only until the end of 2020 to comply with COVID guidelines provided by IDPH under Tier 3 mitigations. Registration numbers for holiday themed special event programs are much higher than events were in the summer months. The goal is to maintain a variety of virtual programs and get back to in-person programming as soon as possible – programs for winter and spring have been planned with limiting class sizes and duration of programs to maintain proper social distancing and maintaining the ability to utilize face coverings during program opportunities.

360 Degree Marketing Assessment

- NWCSRA will be working with Impact/ES99 over the next several months to complete a 360-degree marketing assessment process to more thoroughly understand our current marketing resources, strengths and weaknesses, establish priorities, and position ourselves to create a marketing plan that will update our brand and develop enhanced strategies to meet the current and future needs of our participants and member agencies.

Bolingbrook Park District
Summarized Revenue and Expense Analysis
As of November 30, 2020

	Revenue			Expense			Surplus/(Deficit)		
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Actual	Variance
Primary Operating Funds									
General	6,110,939	6,297,227	186,288	5,639,798	4,497,975	1,141,823	471,141	1,799,252	1,328,111
Recreation (Excluding Rev Facilites)	4,271,513	2,561,612	(1,709,901)	4,151,124	2,676,987	1,474,137	120,390	(115,375)	(235,764)
Museum	480,595	376,967	(103,629)	428,815	233,245	195,571	51,780	143,722	91,942
Special Recreation	1,079,899	847,752	(232,147)	1,273,524	715,401	558,123	(193,625)	132,351	325,976
Revenue Facilities									
Aquatics	1,580,570	281,875	(1,298,694)	1,730,223	821,646	908,576	(149,653)	(539,771)	(390,118)
Lifestyles	660,313	168,152	(492,161)	665,071	428,991	236,080	(4,757)	(260,839)	(256,082)
*Golf/Ashbury's	-	-	-	-	-	-	-	-	-
Total Revenue Facilities	2,240,883	450,028	(1,790,855)	2,395,293	1,250,637	1,144,656	(154,411)	(800,610)	(646,199)
Total Primary Operating Funds	14,183,829	10,533,585	(3,650,244)	13,888,554	9,374,245	4,514,310	295,275	1,159,341	864,066
Other Operating Funds									
Audit	34,280	35,304	1,024	30,142	27,752	2,390	4,138	7,552	3,414
Insurance/Worker's Comp	251,936	291,844	39,909	241,252	216,606	24,646	10,684	75,239	64,555
IMRF	403,800	420,187	16,387	410,769	313,060	97,710	(6,969)	107,127	114,096
Social Security	558,129	580,077	21,948	572,289	322,405	249,884	(14,160)	257,672	271,832
Paving & Lighting	65,682	68,235	2,553	69,300	58,790	10,510	(3,618)	9,445	13,063
Police	91,219	96,723	5,504	80,388	80,025	364	10,830	16,698	5,867
Total Operating Funds	15,588,875	12,025,955	(3,562,920)	15,292,695	10,392,883	4,899,813	296,180	1,633,073	1,336,893
Capital	569,326	403,609	(165,717)	6,090,267	6,060,399	29,868	(5,520,941)	(5,656,791)	(135,850)
Debt Service	2,734,408	2,699,058	(35,349)	548,181	547,417	764	2,186,227	2,151,642	(34,585)
Working Cash	5,705	7,095	1,390	-	-	-	5,705	7,095	1,390
Total All Funds	18,898,315	15,135,718	(3,762,597)	21,931,143	17,000,699	4,930,444	(3,032,829)	(1,864,981)	1,167,848

*Golf/Ashbury's excluded.

Bolingbrook Park District
Projected Statement of Cash Flow
For the Periods of December 2020 through November 2021

	Dec 2020 Projected Balance	Jan 2021 Projected Balance	Feb 2021 Projected Balance	Mar 2021 Projected Balance	Apr 2021 Projected Balance	May 2021 Projected Balance	Jun 2021 Projected Balance	Jul 2021 Projected Balance	Aug 2021 Projected Balance	Sep 2021 Projected Balance	Oct 2021 Projected Balance	Nov 2021 Projected Balance
Primary Operating Funds												
100 - General	4,976,555	4,567,913	4,289,512	4,035,642	4,004,633	3,793,655	5,610,426	5,360,265	5,149,288	6,963,196	7,182,037	6,949,218
200 - Recreation	(1,714,208)	(1,914,208)	(2,114,208)	(2,309,069)	(2,501,986)	(2,691,976)	(2,165,981)	(2,257,418)	(2,444,663)	(2,012,480)	(1,893,517)	(2,092,635)
300 - Museum	246,381	220,929	196,531	174,364	154,730	158,566	162,566	138,789	143,314	147,314	164,262	138,937
400 - Golf Course	33,981	(28,409)	(91,298)	(153,083)	(201,055)	(208,613)	(290,165)	(298,876)	(311,011)	(358,279)	(318,846)	(379,101)
500 - LCSRA	688,891	688,891	688,891	658,891	658,891	686,855	809,696	644,315	652,619	660,173	620,007	590,051
Total Primary Operating Funds	4,231,600	3,535,116	2,969,428	2,406,746	2,115,213	1,738,487	4,126,542	3,587,075	3,189,546	5,399,923	5,753,944	5,206,470
Other Funds												
600 - Capital	7,586,388	7,169,602	6,788,209	6,381,986	5,864,948	5,408,882	5,260,305	4,960,305	4,660,305	4,360,305	4,060,305	3,828,900
700 - Debt Service	(22,567)	(22,512)	(22,456)	(23,012)	(22,950)	87,644	1,076,680	1,130,080	1,241,277	2,378,091	2,398,091	2,401,352
800 - Audit	57,499	53,405	53,430	53,447	39,617	38,279	54,017	53,523	52,185	67,584	82,983	83,371
810 - Insurance/Worker's Comp	193,866	193,812	193,974	124,100	122,596	131,587	172,470	171,152	180,144	226,305	272,465	275,452
820 - IMRF	395,409	375,414	348,593	307,602	280,378	273,189	500,940	461,454	454,265	612,526	770,786	748,394
830 - Social Security	417,275	395,634	360,296	304,854	268,894	250,100	471,074	390,792	371,997	600,491	828,985	797,219
840 - Paving & Lighting	60,338	60,094	57,566	57,260	57,227	37,216	58,843	57,538	37,527	64,853	92,180	92,121
850 - Police	61,913	61,669	61,440	61,205	60,974	64,835	97,473	84,866	88,727	117,927	147,127	147,786
860 - Working Cash	606,425	606,428	606,810	607,086	607,088	607,090	609,904	609,931	609,933	609,969	610,005	610,258
Total Other Funds	9,356,547	8,893,547	8,447,862	7,874,527	7,278,772	6,898,821	8,301,706	7,919,642	7,696,360	9,038,051	9,262,927	8,984,853
Total Cash & Investments	13,588,146	12,428,663	11,417,290	10,281,273	9,393,984	8,637,308	12,428,248	11,506,717	10,885,907	14,437,974	15,016,871	14,191,323
Working Cash 1 & 2	2,063,680	2,063,744	2,063,808	2,065,608	2,065,784	2,065,845	2,066,846	2,067,546	2,067,851	2,068,081	2,068,131	2,068,181
Restricted Bond Proceeds	5,544,129	5,087,418	4,592,921	4,118,183	3,572,761	3,097,688	2,639,182	2,252,112	1,871,120	1,412,614	1,025,545	1,025,745
Operating Cash & Investments	5,980,337	5,277,501	4,760,561	4,097,482	3,755,439	3,473,775	7,722,220	7,187,059	6,946,935	10,957,279	11,923,195	11,097,397



TO: ALL MEMBER DISTRICTS

FROM: Peter M. Murphy, President/CEO

DATE: October 1, 2020

RE: **CREDENTIALS CERTIFICATE**

The IAPD/IPRA Soaring to New Heights Conference will be held on January 28-30, 2021.

Article V, Section 3 and 4 of the Constitutional By-Laws of the Illinois Association of Park Districts provides as follows:

"Section 3. Each member district shall be entitled to be represented at all Association meetings and conferences by a delegate or delegates. Delegates of the Association meetings or conference may include members of the governing boards of member districts, the Secretary, Attorney, Treasurer, Director or any paid employee of the member district. Each delegate shall present proper credentials consisting of a certificate by the Secretary of the member district said delegate or delegates represent, with seal of office affixed, showing that the governing board at a special or regular meeting authorized said delegate or delegates to represent said member district. On all questions each member district represented shall have one vote which shall be the majority expression of the delegation from that member district."

"Section 4. No member district shall be entitled to vote by proxy and only delegates of a member district shall cast a ballot for that member district."

Accordingly, we enclose herewith a certificate, which, when properly certified by the Secretary of your agency after its governing board authorizes such delegate and alternates at a regular or special meeting, shall be mailed to the Association's office, 211 East Monroe Street, Springfield, IL 62701.

This certificate will entitle the delegate or, in their absence, an alternate listed thereon to vote on matters presented during the Association's Annual Business meeting to be held on Saturday, January 30, 2021 at 3:30 p.m.

Your agency must be in good standing, the Credentials Certificate must be signed by the Board President and Secretary with your agency seal affixed.

NOTE: If your agency does not have a seal, then write the word "SEAL" and circle it where indicated on the certificate.

Your careful and prompt attention to this important matter is requested.

ORDINANCE 20-05

AN ORDINANCE MAKING A COMBINED ANNUAL BUDGET AND APPROPRIATION OF FUNDS FOR THE BOLINGBROOK PARK DISTRICT FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021

AN ORDINANCE ADOPTING A COMBINED BUDGET AND APPROPRIATING SUCH SUMS OF MONEY AS MAY BE DEEMED NECESSARY TO DEFRAID ALL NECESSARY EXPENSES AND LIABILITIES OF THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2021 AND ENDING DECEMBER 31, 2021 AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SUCH APPROPRIATIONS ARE MADE, AND THE AMOUNT APPROPRIATED FOR EACH OBJECT AND PURPOSE.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE BOLINGBROOK PARK DISTRICT:

Article I: As part of the Annual Budget, it is stated:

- | | |
|---|--------------|
| (a) That the estimated cash on hand at the beginning of the fiscal year is: | \$12,943,275 |
| (b) That the cash expected to be received during the fiscal year from all sources is: | \$18,282,519 |
| (c) That the estimated expenditures contemplated for the fiscal year are: | \$23,296,105 |
| (d) That the estimated cash expected to be on hand at the end of the fiscal year is: | \$7,929,690 |
| (e) That the estimated amount of taxes to be received by the Bolingbrook Park District during the fiscal year is: | \$10,965,235 |

Article II: The following sums of money in the "Budget" Column in the amount of \$24,522,407 is the budget for the fiscal year beginning January 1, 2021 and ending December 31, 2021.

The sums of money in the "Appropriation" Column in the amount of \$29,426,888 or as much thereof as may be authorized by law be and the same are hereby appropriated for the corporate purposes of the Bolingbrook Park District, as therein after specified for the fiscal year beginning January 1, 2021 and ending December 31, 2021.

Section 1. That all unexpended balances of any items of any general appropriation made in this ordinance be expended in making up any insufficiency in any item or items in the same general appropriation made for this ordinance.

Section 2. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 3. If any item, or portion thereof, of this ordinance is held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portion of this ordinance.

Section 4. This ordinance shall be in full force and effect from and after its passage and publication in the manner provided by law.

Section 5. The budget and appropriation ordinance for any fiscal year is not intended or required to be in support of or in relation to any tax levy made during that fiscal year.

Passed by the Board of Park Commissioners of the Bolingbrook Park District, Will County Illinois, on the _____ day of _____, 2020 A.D.

"Ayes"

"Nays"

Secretary of the Board of Park Commissioners of the Bolingbrook Park District.

President of the Board of Park Commissioners of the Bolingbrook Park District
Ordinance # 20-05

Bolingbrook Park District Budget and Appropriation Proposal for Fiscal Year January 1, 2021 thru December 31, 2021

	Budget	Appropriations
GENERAL FUND		
Expenses incurred for the general administration and maintenance of the District	6,677,851	8,013,421
RECREATION FUND		
Expenses incurred for the planning, establishing and maintaining of recreational, fitness, aquatics, golf, food and beverage opportunities for the public	7,057,728	8,469,274
MUSEUM FUND		
Expenses incurred in the administration, maintenance and operation of Hidden Lakes Historic Trout Farm and the Hidden Oaks Nature Center which includes fishing, nature trails, exhibits, displays and educational opportunities related to nature, wildlife, native plants, the land's history, and Leed Platinum operation of the nature center	459,065	550,878
GOLF FUND		
Expenses incurred for the planning, establishing and maintaining of golf, food and beverage opportunities for the public	1,878,555	2,254,266
SPECIAL RECREATION FUND		
Expenses incurred in the provision of recreational programming and ADA capital needs for our special needs population	673,940	808,728
CAPITAL PROJECTS FUND		
Expenses incurred to construct, maintain or replace capital assets of the District	3,219,743	3,863,692
DEBT SERVICE FUND		
Expenses incurred to satisfy the debt service obligations of the District	2,927,215	3,512,658
AUDIT FUND		
Expenses incurred to satisfy the requirement to have an annual audit of the accounts of the District	32,816	39,379
INSURANCE/WORKERS COMP LIABILITY FUND		
Expenses incurred to provide business insurance and worker's compensation for the District	362,844	435,413
IMRF FUND		
Expenses incurred to pay the employer portions of the Illinois Municipal Retirement Fund	445,000	534,000
SOCIAL SECURITY FUND		
Expenses incurred to pay the employer portions of the Federal Insurance Contributions Act retirement obligations	620,000	744,000

Bolingbrook Park District Budget and Appropriation Proposal for Fiscal Year January 1, 2021 thru December 31, 2021

	Budget	Appropriations
PAVING AND LIGHTING FUND		
Expenses incurred in the maintenance of paving and lighting for paths, drives and parking lots	69,800	83,760
POLICE FUND		
Expenses incurred to provide Park Police Services to the District	97,850	117,420

ARTICLE III: SUMMARY OF BUDGETED AND APPROPRIATED FUNDS

	Budget	Appropriations
General Fund	6,677,851	8,013,421
Recreation Fund	7,057,728	8,469,274
Museum Fund	459,065	550,878
Golf Fund	1,878,555	2,254,266
Special Recreation Fund	673,940	808,728
Capital Projects Fund	3,219,743	3,863,692
Long Term Debt Service Fund	2,927,215	3,512,658
Audit Fund	32,816	39,379
Insurance/Worker's Compensation Fund	362,844	435,413
IMRF Fund	445,000	534,000
Social Security Fund	620,000	744,000
Paving and Lighting Fund	69,800	83,760
Police Fund	97,850	117,420
Total Budgeted and Appropriated Expenses, <i>including Interfund transfers</i>	24,522,407	29,426,888
Less: Interfund Transfers	1,226,302	1,471,562
Net Expenses, excluding Interfund Transfers	23,296,105	27,955,326

STATE OF ILLINOIS)
)
COUNTY OF WILL)

I, Denise Allen, do hereby certify that I am the duly qualified and appointed Secretary of the Bolingbrook Park District, in the County and State aforesaid, and as such Secretary I am the keeper of the records and files of the Board of Park Commissioners of said park district.

I, HEREBY CERTIFY that the foregoing instrument is a true and correct copy of an ordinance entitled: "An Ordinance Making a Combined Annual Budget and Appropriation of Funds for the Bolingbrook Park District for the Fiscal Year Beginning January 1, 2021 and Ending December 31, 2021", adopted at a meeting of the Board of Park Commissioners of the Bolingbrook Park District, held at Bolingbrook, Illinois, in said District at 7:00 p.m. on the 19th of December, 2020.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all the provisions of the Act and said Code and with all of the procedural rules of the Board.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Bolingbrook Park District, at Bolingbrook, Illinois, on the _____ day of _____, 2020.

(SEAL)

Secretary,
Bolingbrook Park District

CERTIFICATION OF ESTIMATE OF
REVENUES FOR FISCAL YEAR 2021

I, Jerry Hix, do hereby certify that I am the duly qualified and appointed Treasurer of the Bolingbrook Park District and as such official I do further certify that the estimated revenues by source, anticipated to be received by the Bolingbrook Park District, Will County, Illinois, in the fiscal year

2021 are those estimated revenues as set forth in the attached combined Annual Budget And Appropriation Ordinance of the Bolingbrook Park District, Will County, Illinois, for the fiscal year beginning January 1, 2021 and ending December 31, 2021 as adopted by the Board of Park Commissioners at its properly convened meeting held on the

_____ day of _____, 2020 all as appears from the official records of said park district.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of said Bolingbrook Park District, at Bolingbrook, Illinois on this _____ day of _____, 2020.

Treasurer ,
Bolingbrook Park District

(SEAL)

CERTIFICATION OF ESTIMATE OF
REVENUES FOR FISCAL YEAR 2021

I, Jerry Hix, do hereby certify that I am the duly qualified and appointed Treasurer of the Bolingbrook Park District; as such officer I do further certify that the revenues, by source, anticipated to be received by said park district in the fiscal year beginning January 1, 2021 and ending on December 31, 2021 are estimated to be as follows:

<u>SOURCE</u>	<u>AMOUNT</u>
Taxes	\$10,965,235
Interest on Investments	\$260,928
Charges for Services	\$5,361,122
Rental Revenues	\$353,436
Concession Sales	\$920,798
Grants, and Donations	\$135,280
Bond Proceeds	\$0
Miscellaneous	\$285,722
 Beginning Cash Balance	 \$12,943,275

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the said park district the _____ day of _____, 2020.

Treasurer,
Bolingbrook Park District

(SEAL)

MINUTES of a Meeting of the
Park Board of Commissioners of the
Bolingbrook Park District, Will County, Illinois,
held at the Annerino Community Center,
201 Recreation Drive, Bolingbrook, Illinois at 7:00 p.m.
on the 17th day of December 2020

President Sue Vastalo called the meeting to order and directed the Secretary to call the roll. Upon roll call, the following Commissioners were present:

The following Commissioners were absent:

Commissioner _____ presented and the Secretary read in full the following Ordinance:

ORDINANCE NO. 20-07

**AN ORDINANCE LEVYING AND ASSESSING THE TAXES
FOR THE BOLINGBROOK PARK DISTRICT,
WILL COUNTY, ILLINOIS,
FOR THE TAX YEAR 2020**

ORDINANCE NO. 20-07

AN ORDINANCE levying and assessing the taxes
for the Bolingbrook Park District,
Will County, Illinois,
for the Tax Year 2020

WHEREAS, the Board of Park Commissioners established an estimate of levy, in compliance with Section 18-60 of the Property Tax Code, at its meeting on November 19, 2020; and

WHEREAS, the estimate of levy determined that the proposed aggregate levy represents a 4.98% increase over the 2019 extension of the corporate or special purpose taxes that were levied or abated; and

BE IT ORDAINED by the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, as follows:

SECTION 1. The sum of Nine Million, Twenty-Two Thousand, Six Hundred Eight Dollars (\$9,022,608), or so much as may be authorized by law, is hereby assessed and levied, for the anticipated objects and purposes specified, against all taxable property within the limits of the Bolingbrook Park District as the same is assessed and equalized for the State and County purposes, for 2020. The said taxes, which are hereby levied, are exclusive of the amounts previously levied for the payment of bonded indebtedness and interest thereon.

I.	GENERAL CORPORATE FUND		
	Salaries, Wages and Benefits		3,942,179
	Contractual Services.....		443,495
	Supplies, Equipment, Maintenance & Repairs.....		394,218
	Other Charges.....		147,832
	Total to be raised by Taxation for Corporate Purposes (70 ILCS 1205/5-1; 5-3 and Public Act 97-974)	\$	4,927,724
II.	RECREATION FUND		
	Salaries, Wages and Benefits		1,668,372
	Contractual Services.....		208,547
	Supplies, Equipment, Maintenance & Repairs.....		104,273
	Other Charges.....		104,273
	Total to be raised by Taxation for Recreation Fund (70 ILCS 1205/5-2; 5-3a and Public Act 97-974)	\$	2,085,465
III.	AUDIT FUND		
	Audit Expenditures.....		38,049
	Total to be raised by Taxation for Audit Services (50 ILCS 310/9)	\$	38,049
IV.	SOCIAL SECURITY FUND		
	Social Security Expenditures.....		594,022
	Total to be raised by Taxation for Social Security Fund (40 ILCS 5/21-110)	\$	594,022
V.	I.M.R.F. FUND		
	IMRF Expenditures.....		341,607
	Total to be raised by Taxation for I.M.R.F. Fund (40 ILCS 5/7-171)	\$	341,607
VI.	LIABILITY INSURANCE FUND		
	Insurance/Risk Management Expenditures.....	\$	386,559
	Total to be raised by Taxation for Insurance Fund (745 ILCS 10/9-107)	\$	386,559
VII.	PAVING AND LIGHTING FUND		
	Maintenance & Repairs		73,719
	Total to be raised by Taxation for Paving and Lighting Fund (70 ILCS 1205/5-6)	\$	73,719
VIII.	SPECIAL RECREATION FUND		
	Intergovernmental Agreements for Special Recreation.....		468,807
	Total to be raised by Taxation for Special Recreation Fund (70 ILCS 1205/5-8)	\$	468,807

IX. WORKERS' COMPENSATION INSURANCE FUND

Workers' Compensation Expenditures.....	11,403
Total to be raised by Taxation for Workers' Compensation Insurance Fund (745 ILCS 10/9-107)	\$ 11,403

XI. POLICE FUND

Police Services, Supplies & Equipment.....	90,274
Other Charges.....	3,100
Total to be raised by Taxation for Police Fund (70 ILCS 1205/5-9)	\$ 93,374

XII. MUSEUM FUND

Supplies, Equipment, Maintenance & Repairs.....	940
Other Charges.....	940
Total to be raised by Taxation for Museum Fund (70 ILCS 1290/)	\$ 1,879

RECAPITULATION

The following are the total taxes to be levied for:

Corporate Fund.....	4,927,724
Recreation Fund.....	2,085,465
Audit Fund.....	38,049
Social Security Fund.....	594,022
I.M.R.F. Fund.....	341,607
Liability Insurance Fund.....	386,559
Paving and Lighting Fund.....	73,719
Special Recreation Fund.....	468,807
Workers Compensation Fund.....	11,403
Police Fund.....	93,374
Museum Fund.....	1,879
TOTAL AMOUNT TO BE LEVIED - OPERATING FUNDS.....	\$ 9,022,608

SECTION 2. Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning January 1, 2020 and ending December 31, 2020 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this ordinance.

SECTION 3: The unexpended balance of any item or items levied in and by this ordinance may be expended in making up any deficit of any item or items in the same general appropriation and levy made by this ordinance. The unexpended balance of the tax for general corporate purposes from the preceding year may be accumulated and set aside for the purposes of building repairs and improvements in a capital improvement fund, provided that the balance of such fund does not exceed 1.5% of the aggregated assessed valuation of all taxable property within the District.

SECTION 4: That forthwith upon the passage of this ordinance, the Secretary of this Board is directed to file in the office of the County Clerk of Will County, Illinois, a copy of this ordinance properly certified by said Secretary as to its enactment accompanied by the certificate of the presiding officer as to compliance with the Truth-in-Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

SECTION 5: This ordinance shall be in full force and effect from and after its adoption as required by law.

ADOPTED this 17th day of December, 2020 pursuant to a roll call vote as follows:

AYES: _____

NAYS: _____

ABSENTIONS: _____

ABSENT AND NOT VOTING: _____

Sue Vastalo, President
Park Board of Commissioners
Bolingbrook Park District

ATTEST:

Denise Allen, Secretary
Park Board of Commissioners
Bolingbrook Park District

SEAL:

Commissioner _____ moved and Commissioner _____ seconded the motion that the Ordinance as read be adopted. After a full discussion thereof, the President did direct the Secretary to call the roll for a vote upon the motion to approve said Ordinance and upon roll call, the following Commissioners voted:

AYES: _____

NAYS: _____

ABSENCES: _____

ABSENT AND NOT VOTING: _____

WHEREUPON, the President declared the motion carried and the Ordinance hereinabove set out adopted and directed the Secretary to record the same in the minutes of the meeting, which was done.

Other business not related to the adoption of the Ordinance was duly transacted at this meeting and upon motion duly made, seconded and carried, the meeting adjourned.

Denise Allen, Secretary
Park Board of Commissioners
Bolingbrook Park District

STATE OF ILLINOIS)
)
COUNTY OF WILL)

CERTIFICATE OF SECRETARY

I, Denise Allen, do hereby certify that I am the duly qualified and acting Secretary of the Board of Park Commissioners (the “Board”) of the Bolingbrook Park District, Will County, Illinois (the “District”), and as such official, I am keeper of the records, ordinances, files and seal of the District and the Board.

I further certify that the foregoing constitutes a full, true and complete copy of Ordinance No. 20-07 titled,

AN ORDINANCE LEVYING AND ASSESSING TAXES FOR THE BOLINGBROOK PARK DISTRICT, WILL COUNTY, ILLINOIS FOR THE TAX YEAR 2020

adopted at a duly called Regular Meeting of the Board of Park Commissioners of the Bolingbrook Park District, held at Bolingbrook, Will County, Illinois, in said District at 7:00 pm on the 17th day of December 2020.

I do further certify that the deliberations of the Board on the adoption of said ordinance were conducted openly, that the vote on the adoption of said ordinance was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Park District Code of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Act and said Code and with all of the procedural rules of the Board in the passage of said ordinance.

IN WITNESS WHEREOF, I hereunto affix my official signature and the seal of said Bolingbrook Park District at Bolingbrook, Illinois, this 17th day of December, 2020.

(SEAL)

Denise Allen, Secretary,
Park Board of Commissioners
Bolingbrook Park District

BOLINGBROOK PARK DISTRICT
CERTIFICATE OF PRESIDING OFFICER

I, Sue Vastalo, hereby certify that I am the duly elected and acting President of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois, and as such President, I am the presiding officer of the corporate authority of said Park District.

I further certify that the attached copy of the ordinance levying and assessing taxes for the Bolingbrook Park District, Will County, Illinois for the Tax Year 2020, was adopted pursuant to, and in all respects in compliance with, the provisions of Sections 18-60 through 18-85 of the Truth in Taxation Law (“Law”).

The notice and hearing requirements of Sections 18-70 through 18-85 of the Law are inapplicable.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the President and presiding officer of the Board of Park Commissioners of the Bolingbrook Park District, Will County, Illinois this 17th day of December, 2020.

(SEAL)

Sue Vastalo, President
Park Board of Commissioners
Bolingbrook Park District



Due Dates: 12172020 - 12172020

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 11059 - Access One, Inc.					
12/01/2020	4783878	Telephone Services-ACC	100-101-101-1010-70000	Telephone Service	185.67
12/01/2020	4783878	Seat License - Admin	100-101-101-1010-70200	Remote Communication Lines	36.77
12/01/2020	4783878	Fiber Network-Admin	100-101-101-1010-70200	Remote Communication Lines	2,826.44
12/01/2020	4783878	Telephone Services-BGNR	100-170-101-1010-70000	Telephone Service	123.27
12/01/2020	4783878	Fiber Network-BGNR	100-170-101-1010-70200	Remote Communication Lines	408.01
12/01/2020	4783878	Telephone Services-BGNR	100-171-101-1010-70000	Telephone Service	123.27
12/01/2020	4783878	Fiber Network-BGNR	100-171-101-1010-70200	Remote Communication Lines	408.01
12/01/2020	4783878	Telephone Services-ACC	200-102-101-2000-70000	Telephone Service-ACC	185.67
12/01/2020	4783878	Telephone Services-BRAC	200-102-101-2020-70000	Telephone Service-BRAC	144.09
12/01/2020	4783878	FiberNetwork-BRAC	200-102-101-2020-70200	Remote Communication Lines-BRAC	1,269.52
12/01/2020	4783878	Telephone Services - BRAC	200-250-308-5800-70000	Telephone Service	72.04
12/01/2020	4783878	Telephone Services-BRAC	200-251-290-6000-70000	Telephone Service	72.04
12/01/2020	4783878	Telephone Services-Oaks	300-300-308-9000-70000	Telephone Services-Oaks	230.95
12/01/2020	4783878	Fiber Network-Oaks	300-300-308-9000-70200	Remote Communication Lines	898.62
12/01/2020	4783878	Telephone Services- Lakes	300-305-308-9100-70000	Telephone Services-Lakes	57.64
12/01/2020	4783878	Telephone Services-Ash	400-475-475-5540-70000	Telephone Service-Ashbury's at BR	432.88
12/01/2020	4783878	FiberNetwork Ash	400-475-475-5540-70200	Remote Communication Lines-Ashbury's at BR	816.02
Vendor 11059 - Access One, Inc. Total:					8,290.91
Vendor: 10158 - Advance Auto Parts					
11/10/2020	2377-796700	Nifty Lift Gasket Material - Buildings	100-170-101-1010-65300	Maintenance & Repairs - Equipment	6.01
11/03/2020	2377-795509	Kubota Tractor #2 Parts - Grounds	100-171-101-1010-65300	Equipment Maintenance & Repairs	82.13
Vendor 10158 - Advance Auto Parts Total:					88.14
Vendor: 11405 - Advanced Turf Solutions, Inc.					
11/23/2020	S0885896	Turf Blue Seed - NRHT	100-172-101-1010-63120	Materials-Plant	233.00
Vendor 11405 - Advanced Turf Solutions, Inc. Total:					233.00
Vendor: 10018 - Affordable Office Interiors Db:Business Office Systems					
11/30/2020	28735-113020	50% Deposit - Furniture	600-600-650-9610-76232	CARP-BRAC-Furniture Public Areas	247.50
Vendor 10018 - Affordable Office Interiors Db:Business Office Systems Total:					247.50
Vendor: 11553 - AFLAC					
11/27/2020	530029	Supplemental Insurance-AFLAC	100-000-220400	Vol Ins Payable-Accident	377.24
11/27/2020	530029	Supplemental Insurance-AFLAC	100-000-220410	Vol Ins Payable-Critical Care	331.26
11/27/2020	530029	Supplemental Insurance-AFLAC	100-000-220415	Vol Ins Payable-Cancer Rider	232.58
11/27/2020	530029	Supplemental Insurance-AFLAC	100-000-220425	Vol Ins Payable-Hospital	135.10
11/27/2020	530029	Supplemental Insurance-AFLAC	100-000-220435	Vol Ins Payable-Whole Life Insurance	135.64
Vendor 11553 - AFLAC Total:					1,211.82
Vendor: 10019 - Air Filter Engineers					
10/28/2020	145215	Menerga Filters BRAC - Buildings	100-170-101-1010-65130	Maintenance & Repairs - HVAC	685.50
Vendor 10019 - Air Filter Engineers Total:					685.50
Vendor: 10020 - Airgas USA, LLC					
10/31/2020	9974772708	Oxygen for Pool	200-250-308-5800-63000	Supplies -General	104.66
09/30/2020	9974004304	Oxygen for Pool	200-250-308-5800-63000	Supplies -General	101.96
Vendor 10020 - Airgas USA, LLC Total:					206.62
Vendor: 10038 - Amazon					
10/13/2020	995936377934	Parkie's Pumpkin Patch Crafts	200-250-200-5005-63000	Supplies-Special Events	29.95

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Due Dates: 12172020 - 12172020

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
10/14/2020	549867588973	Parkie's Pumpkin Patch Crafts	200-250-200-5005-63000	Supplies-Special Events	9.97
10/15/2020	944754356784	TV Video Converters	400-475-475-5540-64400	Computer Equipment/Software	38.78
10/29/2020	845548989455	Preschool Mini Tart Pie Tray	200-214-232-2020-63200	Supplies-BRAC Preschool	7.99
11/03/2020	457877937479	Oaks Supplies - Turtle Tank Equipment	300-300-308-9000-63110	Supplies-Animal	29.98
11/03/2020	668338936478	Watercolor Paint Sets	300-300-252-6520-63200	Supplies-EE	16.89
11/03/2020	753959889449	Tank Filter	300-300-308-9000-63110	Supplies-Animal	55.10
11/03/2020	759438887849	Security Bits for Parks - Grounds	100-171-101-1010-63130	Materials-Park	17.85
11/04/2020	755643745763	Oaks Program Supplies	300-300-252-6520-63200	Supplies-EE	21.98
11/04/2020	756699334883	Paper Shredder	300-300-308-9000-63050	Office Supplies	31.98
11/09/2020	456355733943	Animal Tank Ramp	300-300-308-9000-63110	Supplies-Animal	29.98
Vendor 10038 - Amazon Total:					290.45

Vendor: 10039 - Amber Mechanical Contract. Inc Bill Beukema, Jr.

11/18/2020	W22564	Oaks GeoSystem - Buildings	100-170-101-1010-65130	Maintenance & Repairs - HVAC	1,842.00
Vendor 10039 - Amber Mechanical Contract. Inc Bill Beukema, Jr. Total:					1,842.00

Vendor: 10040 - Ambius, Inc.

12/01/2020	310392CS301427	Monthly Plant Rental - Buildings	100-170-101-1010-62000	Contractual Services	368.54
Vendor 10040 - Ambius, Inc. Total:					368.54

Vendor: 10070 - Aqua Pure Enterprises, Inc.

11/13/2020	0133493-IN	Pool Supplies - BRAC - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	79.92
11/17/2020	0133505-IN	BRAC Water Test Kit - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	28.12
11/02/2020	0133404-IN	Pool Chlorinators - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	491.34
12/01/2020	0133599-IN	Pool Chemicals - Buildings	200-250-308-5800-63100	Supplies-Water Treatment	1,589.70
Vendor 10070 - Aqua Pure Enterprises, Inc. Total:					2,189.08

Vendor: 10071 - Aramark

11/24/2020	22989912	Uniforms - Buildings	100-170-101-1010-63700	Uniforms	89.16
11/24/2020	22989912	Uniforms - Grounds	100-171-101-1010-63700	Uniforms	155.32
11/24/2020	22989912	Uniforms - NRHT	100-172-101-1010-63700	Uniforms	46.75
09/04/2020	22739893	Credit / Discount	100-171-101-1010-63700	Uniforms	-14.29
Vendor 10071 - Aramark Total:					276.94

Vendor: 10082 - Atlas First Access, LLC

10/28/2020	E62736	BRAC Scrubber Wheel - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	24.56
Vendor 10082 - Atlas First Access, LLC Total:					24.56

Vendor: 11376 - Bade Supply

11/23/2020	40433	Custodial Supplies ACC-Buildings	100-170-101-1010-63110	Supplies-Custodial	427.39
11/23/2020	40434	Custodial Supplies BRAC-Buildings	100-170-101-1010-63110	Supplies-Custodial	281.03
Vendor 11376 - Bade Supply Total:					708.42

Vendor: 11347 - Batteries Plus Bulbs #956

10/12/2020	P32115405	Truck #17 Battery - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	125.95
10/12/2020	P32121399	EM Light Battery Backups Different Locations-Bldgs	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	86.85
10/21/2020	P32449655	Oaks EM Light - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	113.75
10/22/2020	P32485006	BRAC Batteries - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	100.75
11/03/2020	P32959165	Ashburys EM Light Back Up Battery - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	57.90
07/31/2020	P29451276	Ashburys Ballast - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	50.75
09/03/2020	P30666498	BRAC Batteries - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	13.75

Expense Approval Report

Due Dates: 12172020 - 12172020

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
09/08/2020	P30826767	B&G Supplies	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	179.70
Vendor 11347 - Batteries Plus Bulbs #956 Total:					729.40
Vendor: 10100 - Becky Collins					
11/02/2020	700229070	Les Mills Fitness Training -Fitness Group PT Staff	200-251-292-6020-61000	Employee Development-Group Exercise	34.95
02/09/2020	700205129	Les Mills Fitness Training -Fitness Group PT Staff	200-251-292-6020-61000	Employee Development-Group Exercise	34.95
Vendor 10100 - Becky Collins Total:					69.90
Vendor: 10226 - BMO Harris MasterCard					
10/23/2020	31469	Midwest Awards Corp-Memorial Tree/Bench Plaques	100-172-101-1010-63120	Materials-Plant	1,238.12
10/28/2020	246289	Vecteezy - Image Subscription	200-102-101-1010-67600	Brochure-Recreation Services	108.00
10/29/2020	101899	AGkits-Kubota Tractor Seat - Grounds	100-172-101-1010-65300	Equipment Maintenance & Repairs	130.79
10/29/2020	921732	Strikingly - Subscription	200-102-101-1010-67000	Marketing-Recreation Services	24.95
10/08/2020	1556	Swimgen - Swim Lesson Report Cards	200-250-308-5800-61200	Dues/Certifications/Subscription s	29.20
11/01/2020	INV01011621	SportsEngine - Team Unify 110120-113020	200-250-308-5800-61200	Dues/Certifications/Subscription s	99.95
11/10/2020	INV0000442	Pet Supplies Plus - Animal feed	300-300-308-9000-63110	Supplies-Animal	5.96
11/13/2020	0016235072	Weissman - Dance Costumes	200-213-222-4610-63600	Costume Expense-DF Specialties	343.47
11/19/2020	8447-6	Sherwin Williams - Sample Paints for Lifestyles	200-251-290-6000-67000	Marketing-Facility	16.98
11/19/2020	INV0000443	Pet Supplies Plus - Animal Feed	300-300-308-9000-63110	Supplies-Animal	3.98
11/19/2020	INV52941959	Zoom Video Communications-Conference Services	100-101-101-1010-62200	Computer Maintenance & Support	0.48
11/19/2020	INV52965750	Zoom Video Communications-Conference Services	100-101-101-1010-62200	Computer Maintenance & Support	0.48
11/02/2020	INV0000441	Pet Supplies Plus - Animal Feed	300-300-308-9000-63110	Supplies-Animal	9.98
11/20/2020	2021-63879	REVEL Dance - Virtual Dance Competition 120420-120	200-213-222-4680-62000	Contractual-Convention Workshops	3,179.00
11/20/2020	INV53017475	Zoom Video Communications-Conference Services	100-101-101-1010-62200	Computer Maintenance & Support	59.96
11/04/2020	8264	MiceDirect - Animal Feed	300-300-308-9000-63110	Supplies-Animal	104.98
11/05/2020	926769	Strikingly - Refund	200-102-101-1010-67000	Marketing-Recreation Services	-111.00
11/07/2020	47949	NinjaZone - Monthly Fees	200-211-215-4455-62000	Contractual Services-Ninjas Programs	375.00
11/08/2020	TEC201108-5216-67924B	TechSmith - Snagit Maintenance Renewal-5 Licenses	100-101-101-1010-63070	Computer Supplies	36.45
11/09/2020	0016228167	Weissman - Dance Costumes	200-213-222-4605-63600	Costume Expense-Danceforce	39.13
11/09/2020	INV0000444	Bolingbrook Golf Club - Lunch Meeting	100-101-101-1010-63000	Director Expense	33.51
Vendor 10226 - BMO Harris MasterCard Total:					5,729.37
Vendor: 10123 - Bolingbrook Chamber Of Commerce					
11/01/2020	113685	Membership Dues	100-101-101-1010-61200	Dues & Subscriptions	300.00
Vendor 10123 - Bolingbrook Chamber Of Commerce Total:					300.00
Vendor: 10140 - Brian J. Gilbert					
11/20/2020	November 2020	November 2020 - Systems Support Specialist 1	100-157-101-1010-63800	Mileage	29.79
Vendor 10140 - Brian J. Gilbert Total:					29.79
Vendor: 10151 - BWM Global, Inc.					
11/09/2020	34692	Pens for Customers to Use at Front Desk	100-101-101-1010-63090	Supplies - COVID 19	600.00
Vendor 10151 - BWM Global, Inc. Total:					600.00
Vendor: 11023 - Card Connect,LLC					
11/30/2020	496022300883 11/20	BPD Web Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	540.32

Expense Approval Report

Due Dates: 12172020 - 12172020

Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/30/2020	496022301881 11/20	BPD ACC & LSII Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	49.23
11/30/2020	496022301881 11/20	BPD ACC & LSII Merchant Processing Fee	200-251-290-6000-62400	Merchant Processing Fees-Fitness Facility	49.24
11/30/2020	496022302889 11/20	BPD BRAC Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	141.20
11/30/2020	496022306880 11/20	BPD LS/PH Merchant Processing Fee	200-250-308-5800-62400	Merchant Processing Fees-Aquatics	25.60
11/30/2020	496022306880 11/20	BPD LS/PH Merchant Processing Fee	200-251-290-6000-62400	Merchant Processing Fees-Fitness Facility	25.60
11/30/2020	496022309884 11/20	BPD Hidden Oaks Merchant Processing Fee	300-300-308-9000-62400	Merchant Processing Fees-Oaks	56.20
11/30/2020	496270132889 11/20	11/01/20-11/30/20	100-000-110000	Accounts Receivable	29.95
11/30/2020	496270132889 11/20	BPD Bus Office Wireless Merchant Processing Fee	200-102-101-1010-62400	Merchant Processing Fees-Rec Services	51.04
11/30/2020	496289133886 11/20	11/01/20-11/30/20	100-000-110000	Accounts Receivable	29.95
11/30/2020	496289134884 11/20	11/01/20-11/30/20	100-000-110000	Accounts Receivable	29.95
11/30/2020	INV00030171	Wireless Credit Card Service (2 Units)-PH	200-250-308-5800-62100	Contractual Services-Equipment	50.00
Vendor 11023 - Card Connect,LLC Total:					1,078.28
Vendor: 10164 - Case Lots, Inc.					
11/23/2020	1491	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	159.80
11/23/2020	1492	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	798.00
Vendor 10164 - Case Lots, Inc. Total:					957.80
Vendor: 10179 - Chasewood Learning					
11/10/2020	1032	Fall Session I	200-200-200-2960-62000	Contractual Services-Youth Programs	240.00
Vendor 10179 - Chasewood Learning Total:					240.00
Vendor: 10189 - Chicago Office Technology Grp Cotg-A Xerox Company					
11/23/2020	IN2550688	Print Management	400-475-475-5540-62250	Office Equipment Maintenance & Support- Ash at BR	1,088.65
11/23/2020	IN2550689	COTG Copier Maintenance Processing Fee	100-101-101-1010-62250	Office Equipment Maintenance & Support	45.00
11/23/2020	IN2550689	COTG Copier Maintenance Marketing - Xerox Copier	100-101-101-1010-62250	Office Equipment Maintenance & Support	61.29
11/23/2020	IN2550689	COTG Copier Maintenance ACC	100-101-101-1010-62250	Office Equipment Maintenance & Support	550.57
11/23/2020	IN2550689	COTG Copier Maintenance BGNR	100-170-101-1010-62250	Office Equipment Maintenance & Support	112.49
11/23/2020	IN2550689	COTG Copier Maintenance BGNR	100-171-101-1010-62250	Office Equipment Maintenance & Support	112.43
11/23/2020	IN2550689	COTG Copier Maintenance BRAC	200-102-101-1010-62250	Office Equipment Maintenance & Support	375.38
11/23/2020	IN2550689	COTG Copier Maintenance Oaks - Xerox Copier	300-300-308-9000-62250	Office Equipment Maintenance & Support	170.99
11/25/2020	IN2555705	Print Management Services	100-101-101-1010-62250	Office Equipment Maintenance & Support	329.71
Vendor 10189 - Chicago Office Technology Grp Cotg-A Xerox Company Total:					2,846.51
Vendor: 10196 - Chris Martner					
11/30/2020	November 2020	November 2020 - Dir BGNR	100-171-101-1010-63800	Mileage	41.40
11/30/2020	November 2020	November 2020 - Dir BGNR	100-172-101-1010-63800	Mileage	41.40
Vendor 10196 - Chris Martner Total:					82.80
Vendor: 11591 - Christine Pfau					
10/31/2020	INV0000450	Pumpkin Farm - Aquatic Event Pumpkins	200-250-200-5005-63000	Supplies-Special Events	140.00
Vendor 11591 - Christine Pfau Total:					140.00

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Vendor: 10199 - Christopher Corbett					
11/20/2020	November 2020	November 2020 - Supt Projects & Planning	100-156-101-1010-63800	Mileage	79.92
Vendor 10199 - Christopher Corbett Total:					79.92
Vendor: 11654 - City Electric Supply Company					
10/29/2020	ROM/054873	Hid Lakes Well Electric Supplies - Buildings	600-600-650-9610-76240	CARP-HONC-Water Well Renovation	235.43
Vendor 11654 - City Electric Supply Company Total:					235.43
Vendor: 10211 - Classic Graphic Industries, In					
11/30/2020	87065	1099 NEC Forms for 2020 - 1 lot of 100	100-152-101-1010-63110	Supplies & Forms	19.85
11/30/2020	87065	W2 Envelopes - 1 lot of 500	100-152-101-1010-63110	Supplies & Forms	125.10
11/30/2020	87065	1099 Misc B Forms for 2020 - 1 lot of 25	100-152-101-1010-63110	Supplies & Forms	10.00
11/30/2020	87065	W2 Forms for 2020 - 1 lot of 1000	100-152-101-1010-63110	Supplies & Forms	235.91
Vendor 10211 - Classic Graphic Industries, In Total:					390.86
Vendor: 10217 - Comcast Cable					
11/11/2020	8771201430420228 12/20	BRAC Internet	200-102-101-2020-70200	Remote Communication Lines-BRAC	39.18
11/11/2020	8771201430420228 12/20	BRAC Internet	200-102-310-2020-70200	Remote Communication Lines-BRAC Childcare	10.00
11/11/2020	8771201430420228 12/20	BRAC Internet	200-251-290-6000-70200	Remote Communication Lines	89.17
11/19/2020	8771201430355952 12/20	BRAC Fitness Cable TV	200-102-101-2020-70200	Remote Communication Lines-BRAC	47.32
11/19/2020	8771201430355952 12/20	BRAC Fitness Cable TV	200-251-290-6000-70200	Remote Communication Lines	110.38
11/20/2020	8771201430577076 12/20	Ashbury's Internet and TV Services	400-475-475-5540-70200	Remote Communication Lines-Ashbury's at BR	380.89
11/24/2020	8771201430425136 12/20	BGNR Internet	100-170-101-1010-70200	Remote Communication Lines	49.18
11/24/2020	8771201430425136 12/20	BGNR Internet	100-171-101-1010-70200	Remote Communication Lines	49.17
11/28/2020	8771201430122451 12/20	ACC Cable TV	200-102-101-2000-70200	Remote Communication Lines-ACC	12.63
11/09/2020	8771201430059067 12/20	BRAC Cable TV	200-102-101-2020-70200	Remote Communication Lines-BRAC	34.05
11/09/2020	8771201430059067 12/20	BRAC Cable TV	200-251-290-6000-70200	Remote Communication Lines	79.45
12/02/2020	8771201430420269 12/20	ACC Internet #1	100-101-101-1010-70200	Remote Communication Lines	81.68
12/02/2020	8771201430420269 12/20	ACC Internet #1	200-102-101-2000-70200	Remote Communication Lines-ACC	81.67
12/04/2020	8771201430496947 12/20	ACC Internet #2	100-101-101-1010-70200	Remote Communication Lines	78.40
Vendor 10217 - Comcast Cable Total:					1,143.17
Vendor: 10218 - Commonwealth Edison					
12/01/2020	02_0792103023 11/20	Electric Service -Indian Bndry - Socr B-Ball 5 LTG	200-102-306-2080-71000	Electric Service-Ball Fields	46.89
12/02/2020	01_7319017007 11/20	Electric - Wipfler Park	200-102-306-2080-71000	Electric Service-Ball Fields	29.60
Vendor 10218 - Commonwealth Edison Total:					76.49
Vendor: 10222 - Conserv F/S, Inc.					
11/13/2020	6400864	Reseeder Mix for Sandlots - Grounds	100-171-101-1010-63120	Materials-Athletic Fields	197.00
Vendor 10222 - Conserv F/S, Inc. Total:					197.00
Vendor: 10224 - Constellation NewEnergy, Inc.					
11/12/2020	03 0209148014 10/20	Electric - Lily Cache Sportsfield/West Campus	200-102-306-2080-71000	Electric Service-Ball Fields	169.94
11/20/2020	02 0445154003 10/20	Electric - BRAC	200-102-101-2020-71000	Electric Service-BRAC	2,992.75
11/20/2020	02 0445154003 10/20	Electric - BRAC	200-250-308-5800-71000	Electric Service-AQ	2,660.22
11/20/2020	02 0445154003 10/20	Electric - BRAC	200-251-290-6000-71000	Electric Service-Fitness	997.58
11/20/2020	05 0445202004 10/20	Electric - Remington Lakes	200-102-306-2080-71000	Electric Service-Ball Fields	900.95
12/01/2020	01 0107039074 11/20	Electric - B&G	100-170-101-1010-71000	Electric Service-B&G	1,277.72
12/01/2020	08 7065764004 11/20	Electric - Ind Bdy Restroom Shelter	200-102-306-2080-71000	Electric Service-Ball Fields	833.38
12/01/2020	09 8997569005 11/20	Electric D/D	200-102-101-2040-71000	Electric Service-DD	78.61

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12/01/2020	13 7653469005 11/20	Electric - Nature Center	300-300-308-9000-71000	Electric Service-Oaks	872.01
12/02/2020	07 0913106046 11/20	Electric - Bulldog Park	200-102-306-2080-71000	Electric Service-Ball Fields	595.96
12/02/2020	12 7478391004 11/20	Electric - Ashbury's	400-475-475-5540-71000	Electric Service-Ashbury's at BR	2,116.25
Vendor 10224 - Constellation NewEnergy, Inc. Total:					13,495.37
Vendor: 10227 - Correct Electric, Inc.					
11/03/2020	20616	UPS Upgrade-Electric Disconnect/Reconnect	600-600-650-9610-76000	CARP Expenditures-Computers	570.00
Vendor 10227 - Correct Electric, Inc. Total:					570.00
Vendor: 10228 - Correct Monitoring Services					
11/15/2020	M13055-21	All Facilities Security Monitoring - Buildings 010	100-170-101-1010-62000	Contractual Services	5,400.00
Vendor 10228 - Correct Monitoring Services Total:					5,400.00
Vendor: 10235 - Crown Trophy Aurora #121					
03/02/2020	16769	Ribbons for Gymnastics Home Meet	200-211-211-4440-63200	Supplies-Team Programs	92.93
Vendor 10235 - Crown Trophy Aurora #121 Total:					92.93
Vendor: 11474 - Davis Bancorp, Incorporated					
11/30/2020	92647	Courier Service	100-101-101-1010-62420	Secure Depository Services	520.00
Vendor 11474 - Davis Bancorp, Incorporated Total:					520.00
Vendor: 10264 - Delta Dental-Risk					
12/01/2020	1397612	Dental Insurance December 2020	100-101-101-1010-61410	Healthcare-Dental	4,060.01
Vendor 10264 - Delta Dental-Risk Total:					4,060.01
Vendor: 10291 - Drendel Property Management					
11/29/2020	CM173	BRGC Maintenance Nov	400-400-410-5540-62000	Course Maintenance	14,750.00
Vendor 10291 - Drendel Property Management Total:					14,750.00
Vendor: 11040 - Engineering Resource Associates, Inc.					
11/17/2020	W2016200.04	Hidden Lakes Consultants HL Well Nov	600-600-650-9610-76240	CARP-HONC-Water Well Renovation	8,668.90
11/23/2020	W2021800.01	ACC Asphalt Engineering Work	600-600-650-9610-76266	CARP-ACC-Paving - South & West Lot	5,608.53
Vendor 11040 - Engineering Resource Associates, Inc. Total:					14,277.43
Vendor: 10311 - Enterprise Newspaper Bugle Newspaper					
10/29/2020	1192136	Legal Notices	100-101-101-1010-62010	Legal Notices	23.28
10/29/2020	1192137	Legal Notices	100-101-101-1010-62010	Legal Notices	46.55
Vendor 10311 - Enterprise Newspaper Bugle Newspaper Total:					69.83
Vendor: 10325 - FGM Architects, Inc.					
11/16/2020	18-2455.02 - 18	Architect Fees - BRAC Expansion	600-600-650-9610-75100	Capital-BRAC-Expansion	6,480.00
Vendor 10325 - FGM Architects, Inc. Total:					6,480.00
Vendor: 10326 - Fidelity Security Ins/Eyemed					
11/22/2020	164580487	Vision Insurance December 2020	100-101-101-1010-61420	Healthcare-Vision	573.63
Vendor 10326 - Fidelity Security Ins/Eyemed Total:					573.63
Vendor: 10330 - First Eagle Bank					
12/01/2020	15453	Elliptical Lease payment	200-251-290-6000-62100	Contractual Services-Equipment	1,427.35
Vendor 10330 - First Eagle Bank Total:					1,427.35
Vendor: 11662 - Fun with Academics LLC					
11/19/2020	INV0000447	Class Programming 200323-D30	200-200-200-2960-62000	Contractual Services-Youth Programs	134.00
Vendor 11662 - Fun with Academics LLC Total:					134.00
Vendor: 10370 - Global Equipment Company					
11/04/2020	116824585	BRAC Facility Mats	600-600-650-9610-75100	Capital-BRAC-Expansion	1,118.16
Vendor 10370 - Global Equipment Company Total:					1,118.16

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Vendor: 10380 - Grainger					
11/10/2020	9711920158	ACC Outdoor Lighting - Buildings	840-100-840-9800-65010	Outdoor Lighting Repairs	109.92
11/02/2020	9704075366	BRAC Plexiglass Fitness Equip Divider - Buildings	100-101-101-1010-63090	Supplies - COVID 19	78.00
11/20/2020	9724510632	Wall Cover - Community Room Water Hookup	600-600-650-9610-75100	Capital-BRAC-Expansion	39.70
11/03/2020	9704687301	Tech Headlamp - Buildings	100-170-101-1010-64300	Safety Equipment	29.81
11/04/2020	9706382398	HVAC Belt - Buildings	100-170-101-1010-65130	Maintenance & Repairs - HVAC	14.60
11/05/2020	9707688017	Ashburys Ballast - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	50.13
11/05/2020	9708628343	ComEd BILD Utility Incentive	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	-5.00
Vendor 10380 - Grainger Total:					317.16
Vendor: 10384 - Green Glen Nursery Inc					
11/10/2020	34154	Trees - NRHT	100-172-101-1010-63120	Materials-Plant	120.00
Vendor 10384 - Green Glen Nursery Inc Total:					120.00
Vendor: 11417 - Halogen Supply					
10/30/2020	103020D	Pool Vacuum Fix	200-250-308-5800-62000	Contractual Services	186.97
Vendor 11417 - Halogen Supply Total:					186.97
Vendor: 10400 - Heritage FS, Inc.					
11/13/2020	32004553	Tank 3 Fuel - Grounds	100-170-101-1010-63190	Fuel Purchases	88.42
11/13/2020	32004553	Tank 3 Fuel - Grounds	100-171-101-1010-63190	Fuel Purchases	486.33
11/13/2020	32004553	Tank 3 Fuel - Grounds	100-172-101-1010-63190	Fuel Purchases	530.54
11/19/2020	32004603	Fuel Tank #1 - Grounds	100-170-101-1010-63190	Fuel Purchases	40.45
11/19/2020	32004603	Fuel Tank #1 - Grounds	100-171-101-1010-63190	Fuel Purchases	222.49
11/19/2020	32004603	Fuel Tank #1 - Grounds	100-172-101-1010-63190	Fuel Purchases	242.72
11/19/2020	32004604	Fuel Tank #2 - Grounds	100-170-101-1010-63190	Fuel Purchases	63.36
11/19/2020	32004604	Fuel Tank #2 - Grounds	100-171-101-1010-63190	Fuel Purchases	348.45
11/19/2020	32004604	Fuel Tank #2 - Grounds	100-172-101-1010-63190	Fuel Purchases	380.13
11/19/2020	32004605	Fuel Tank #3 - Buildings	100-170-101-1010-63190	Fuel Purchases	98.05
11/19/2020	32004605	Fuel Tank #3 - Buildings	100-171-101-1010-63190	Fuel Purchases	539.25
11/19/2020	32004605	Fuel Tank #3 - Buildings	100-172-101-1010-63190	Fuel Purchases	588.27
Vendor 10400 - Heritage FS, Inc. Total:					3,628.46
Vendor: 10408 - Home Depot Credit Services Dept. 32 - 2502239274					
10/12/2020	2903768	Rotary Playgrd Plate Compactor Rental Deposit-Grds	100-171-101-1010-63160	Materials-Playground	150.00
10/12/2020	2903780	Rotary Playgrd Plate Compactor Rental - Grounds	100-171-101-1010-63160	Materials-Playground	-81.00
10/30/2020	4043265	Hid Lks Well Chain - Buildings	600-600-650-9610-76240	CARP-HONC-Water Well Renovation	18.35
Vendor 10408 - Home Depot Credit Services Dept. 32 - 2502239274 Total:					87.35
Vendor: 10440 - Illinois American Water					
11/10/2020	17_220005731813 12/20	Fire Services- Lily Cache Sports Fields	200-102-306-2080-71200	Water-Ball Fields	51.11
11/10/2020	18_220005731806 11/20	Water - Lily Cache Sports Fields	200-102-306-2080-71200	Water-Ball Fields	140.94
11/16/2020	02_210001000336 11/20	Water - Annerino	100-101-101-1010-71200	Water-ACC	133.50
11/16/2020	02_210001000336 11/20	Water - Annerino	200-102-101-2000-71200	Water-ACC	166.87
11/16/2020	02_210001000336 11/20	Water - Annerino	200-251-290-6000-71200	Water-Fitness	33.38
11/16/2020	03_210001000398 12/20	Fire Services - Annerino	100-101-101-1010-71200	Water-ACC	7.62
11/16/2020	03_210001000398 12/20	Fire Services - Annerino	200-102-101-2000-71200	Water-ACC	9.52
11/16/2020	03_210001000398 12/20	Fire Services - Annerino	200-251-290-6000-71200	Water-Fitness	1.90
11/16/2020	04_210001347592 11/20	Water - B&G	100-170-101-1010-71200	Water-B&G	296.72
11/16/2020	05_210001347660 12/20	Fire Services B&G	100-170-101-1010-71200	Water-B&G	95.09
11/16/2020	08_210001615349 11/20	Water-Fire Bulldog Park	200-102-306-2080-71200	Water-Ball Fields	116.87
11/16/2020	11_210002217946 11/20	Water-B&G	100-170-101-1010-71200	Water-B&G	246.98
11/16/2020	15_220001014974 11/20	Water-Trojan Conc Stnd	200-102-306-2080-71200	Water-Ball Fields	65.25
11/16/2020	20_220016222937 11/20	Water - Fire Wipfler Park Concessions	200-102-306-2080-71200	Water-Ball Fields	44.00

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11/18/2020	01_210000580204 11/20	Remington Lakes PIT - Water & Fire Protection	200-102-306-2080-71200	Water-Ball Fields	142.91
11/18/2020	12_210003536480 11/20	Water-D/D	200-102-101-2040-71200	Water-DD	69.97
11/18/2020	13_210003536558 12/20	Fire Services-D/D	200-102-101-2040-71200	Water-DD	19.04
11/18/2020	16_220004478867 11/20	Water- Indian Boundary Park	200-102-306-2080-71200	Water-Ball Fields	46.13
11/18/2020	19_220006393214 11/20	Water-Fire Indian Boundary Concessions	200-102-306-2080-71200	Water-Ball Fields	68.47
11/19/2020	06_210001383994 11/20	Water - BRAC	200-102-101-2020-71200	Water-BRAC	505.02
11/19/2020	06_210001383994 11/20	Water - BRAC	200-250-308-5800-71200	Water-AQ	2,525.09
11/19/2020	06_210001383994 11/20	Water - BRAC	200-251-290-6000-71200	Water-Fitness	336.68
11/19/2020	07_210001384058 12/20	Fire Services - BRAC	200-102-101-2020-71200	Water-BRAC	36.72
11/19/2020	07_210001384058 12/20	Fire Services - BRAC	200-250-308-5800-71200	Water-AQ	183.57
11/19/2020	07_210001384058 12/20	Fire Services - BRAC	200-251-290-6000-71200	Water-Fitness	24.48
11/19/2020	14_210002109922 11/20	Water-Pelican Harbor	200-250-308-5800-71200	Water-AQ	172.61
12/01/2020	10_210001975836 12/20	Fire Services - Hidden Oaks	300-300-308-9000-71200	Water-Oaks	197.26
Vendor 10440 - Illinois American Water Total:					5,737.70
Vendor: 10481 - Jeffrey Derong					
11/30/2020	21	Fall Modern Arnis	200-200-200-4210-62000	Contractual Services-Athletic Programs	470.75
Vendor 10481 - Jeffrey Derong Total:					470.75
Vendor: 10488 - Jim's Truck Inspection Repair					
11/02/2020	183914	Truck #11 State Inspection - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	37.00
11/06/2020	183996	Truck #17 State Inspection - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	37.00
11/09/2020	184018	Truck 5 State Inspection - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	37.00
Vendor 10488 - Jim's Truck Inspection Repair Total:					111.00
Vendor: 10511 - Kankakee Nursery Company					
10/15/2020	128615	Delivery Charge Trees October 2020	600-600-650-9610-76213	CARP-Parks-Tree Removal & Replace (EABorer)	400.00
Vendor 10511 - Kankakee Nursery Company Total:					400.00
Vendor: 10512 - Kansas State Bank Of Manhattan					
01/01/2021	3352669 Jan 21	Octane Fitness Lease	200-251-290-6000-62100	Contractual Services-Equipment	355.89
Vendor 10512 - Kansas State Bank Of Manhattan Total:					355.89
Vendor: 11403 - KeepitSafe, Inc.					
11/30/2020	98974	Online Backup Service	100-101-101-1010-62200	Computer Maintenance & Support	2,954.80
Vendor 11403 - KeepitSafe, Inc. Total:					2,954.80
Vendor: 11108 - Kemper Sports					
12/01/2020	00063875	Kemper Management Fee	400-475-475-5550-62500	Contractual Services-Management Fee	7,472.17
Vendor 11108 - Kemper Sports Total:					7,472.17
Vendor: 11488 - Kranz, Inc. Div. Imperial Dade					
11/24/2020	1739033-00	Custodial Supplies BRAC-Buildings	100-170-101-1010-63110	Supplies-Custodial	193.64
11/24/2020	1739034-00	Custodial Supplies ACC-Buildings	100-170-101-1010-63110	Supplies-Custodial	833.02
11/24/2020	1739035-00	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	263.31
Vendor 11488 - Kranz, Inc. Div. Imperial Dade Total:					1,289.97
Vendor: 11325 - Lakeshore Recycling Systems					
11/19/2020	PS347908	Central Sk Pk Port-a-let Rental 102320-111620-Grds	100-171-101-1010-62030	Contractual Services-Portable Restroom Services	64.07
11/19/2020	PS347909	Hid Lks Hand Wash Rental 102320-110920- Grounds	100-171-101-1010-62030	Contractual Services-Portable Restroom Services	41.15
11/19/2020	PS347909	Hid Lks Port-a-let Rental 102320-110920 - Grounds	500-575-400-9500-63100	Park Accessibility Materials	202.95
11/19/2020	PS347910	LCSF Port-a-let Rental 102320-110220- Grounds	500-575-400-9500-63100	Park Accessibility Materials	35.99

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11/19/2020	PS347911	Remington Port-a-let Rental 102320-111920- Grounds	500-575-400-9500-63100	Park Accessibility Materials	91.61
11/19/2020	PS347912	Ind Chase Port-a-let Rental 102320-102620- Grounds	500-575-400-9500-63100	Park Accessibility Materials	10.25
11/19/2020	PS347913	Dupage Greenway Port-a-let Rental 102320-102620	500-575-400-9500-63100	Park Accessibility Materials	13.09
11/19/2020	PS347914	Winston Woods Port-a-let Rental 102320-102620 Grds	500-575-400-9500-63100	Park Accessibility Materials	14.64
11/19/2020	PS347915	Prairie Trls Port-a-let Rental 102320-102620 - Grd	500-575-400-9500-63100	Park Accessibility Materials	13.09
Vendor 11325 - Lakeshore Recycling Systems Total:					486.84
Vendor: 10553 - Larrys Mobile Lock Service					
11/16/2020	343320	Program Key for Truck #1	100-170-101-1010-65200	Vehicle Repairs & Service- Buildings	20.00
Vendor 10553 - Larrys Mobile Lock Service Total:					20.00
Vendor: 11663 - Leibold Irrigation, Inc.					
09/30/2020	0009353-IN	BRGC Irrigation Repair	400-400-410-5540-62000	Course Maintenance	420.00
Vendor 11663 - Leibold Irrigation, Inc. Total:					420.00
Vendor: 10559 - Les Mills US Trading					
12/01/2020	SIV994351	Monthly Service Fee	200-251-292-6020-62000	Contractual Agreements-Group Exercise	399.00
Vendor 10559 - Les Mills US Trading Total:					399.00
Vendor: 11486 - Martenson Turf Products, Inc.					
11/13/2020	79345	Coir Logs, Hardwood - IL AM Water Grant - NRHT	100-172-101-1010-63160	Materials-Natural Areas	533.35
Vendor 11486 - Martenson Turf Products, Inc. Total:					533.35
Vendor: 10595 - McCloud					
11/16/2020	16558727	Pest Management ACC - Buildings	100-170-101-1010-62000	Contractual Services	75.00
11/20/2020	16558729	Pest Management BRAC - Buildings	100-170-101-1010-62000	Contractual Services	65.00
11/23/2020	16558728	Pest Management B&G - Buildings	100-170-101-1010-62000	Contractual Services	50.00
Vendor 10595 - McCloud Total:					190.00
Vendor: 10605 - Menards					
10/27/2020	3767	Post for Winston WTP Sign - Grounds	100-171-101-1010-63130	Materials-Park	42.98
10/27/2020	3775	Concession Blowdown - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	137.10
10/27/2020	3777	Masonry Bit for Stop Sign Anchor - Blackhawk-Grds	100-171-101-1010-63130	Materials-Park	4.57
10/28/2020	3840	Paint - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service- Grounds	34.98
10/28/2020	3840	Paint - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	34.98
10/28/2020	3840	Misc Supplies - Grounds & NRHT	600-600-650-9610-75140	Capital-PH Outdoor-Lazy River Natural Area Dev	103.58
10/28/2020	3842	B&G Office Paint - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	39.33
10/28/2020	3850	Memorial Tree Blocks - NRHT	100-172-101-1010-63160	Materials-Natural Areas	15.07
10/29/2020	3907	IB Skate Park Repairs - Grounds	100-171-101-1010-63160	Materials-Playground	63.87
10/29/2020	3907	Table Anchors - Grounds	600-600-650-9610-75140	Capital-PH Outdoor-Lazy River Natural Area Dev	50.44
11/13/2020	4759	Wood Shop Supplies - Grounds	100-171-101-1010-63130	Materials-Park	22.98
11/13/2020	4759	Aquarium Stand - Grounds	300-300-308-9000-63110	Supplies-Animal	28.77
11/18/2020	5042	BRAC LF Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	161.63
11/19/2020	5075	Black Stove Pipe - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	7.99
11/24/2020	5377	Village XMAS Tree Supplies	100-101-101-1010-63000	Director Expense	7.92
11/24/2020	5377	Village XMAS Tree Supplies	100-101-101-1010-63000	Director Expense	3.96
11/24/2020	5377	B&G Supplies Ant Traps	100-170-101-1010-65100	Maintenance & Repairs - B&G	3.49

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/25/2020	5418	Village XMAS Tree Supplies	100-101-101-1010-63000	Director Expense	13.43
11/25/2020	5427	Supplies - Grounds	100-170-101-1010-65300	Maintenance & Repairs - Equipment	10.28
11/04/2020	4233	ACC Light Bulbs - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	39.95
11/05/2020	4304	Caulk Guns - Grounds	100-171-101-1010-63130	Materials-Park	3.94
11/06/2020	4343	Caulk Gun for Parks - Grounds	100-171-101-1010-63130	Materials-Park	31.96
11/06/2020	4353	BRAC Supplies - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	4.28
11/09/2020	4516	Drill Bits to Anchor Benches - Grounds	100-171-101-1010-63130	Materials-Park	15.24
Vendor 10605 - Menards Total:					882.72
Vendor: 11538 - MetLife					
11/16/2020	INV0000449	Vol Ins - Term Life Ins	100-000-220438	Vol Ins Payable-Term Life Insurance	49.64
11/16/2020	INV0000449	Life Insurance December 2020	100-101-101-1010-61430	Healthcare-Life	945.28
Vendor 11538 - MetLife Total:					994.92
Vendor: 10611 - Michael Ochs					
11/24/2020	INV0000446	November Volleyball Official	200-210-200-4020-62000	Contractual Services-Leagues	174.00
Vendor 10611 - Michael Ochs Total:					174.00
Vendor: 11661 - Midwest Groundcovers LLC					
11/10/2020	I655849	Perennials - NRHT	100-172-101-1010-63120	Materials-Plant	2,504.70
Vendor 11661 - Midwest Groundcovers LLC Total:					2,504.70
Vendor: 10938 - Mindsight					
12/01/2020	INV3069	Network Managed Services	100-101-101-1010-62210	Network Maintenance & Support	1,625.00
Vendor 10938 - Mindsight Total:					1,625.00
Vendor: 10643 - Muzak LLC					
12/01/2020	55797391	Muzak Subscription-BRAC, ACC	200-102-101-1010-67000	Marketing-Recreation Services	95.81
12/01/2020	55804496	Muzak Subscription-Pelican Harbor	200-250-308-5800-62000	Contractual Services	55.00
12/01/2020	55804692	Muzak Subscription-BRAC, ACC	200-102-101-1010-67000	Marketing-Recreation Services	89.07
Vendor 10643 - Muzak LLC Total:					239.88
Vendor: 10657 - Neuco Inc.					
11/06/2020	4667461	Hidden Oaks Building Supply - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	112.86
Vendor 10657 - Neuco Inc. Total:					112.86
Vendor: 11410 - Nicholas Cummings					
11/20/2020	November 2020	November 2020 - Systems Support Specialist 2	100-157-101-1010-63800	Mileage	35.19
Vendor 11410 - Nicholas Cummings Total:					35.19
Vendor: 10664 - Nicor Gas					
11/25/2020	01_53-69-23-7341 7 11/20	Natural Gas Services - Storage Building	100-101-101-1010-71110	Natural Gas-Storage Building	39.29
11/30/2020	03_11-73-40-2000 8 11/20	Natural Gas Services - Annerino	100-101-101-1010-71100	Natural Gas-ACC	366.64
11/30/2020	03_11-73-40-2000 8 11/20	Natural Gas Services - Annerino	200-102-101-2000-71100	Natural Gas-ACC	458.31
11/30/2020	03_11-73-40-2000 8 11/20	Natural Gas Services - Annerino	200-251-290-6000-71100	Natural Gas-Fitness	91.66
11/30/2020	04_03-88-92-9123 7 11/20	Natural Gas Services - B&G	100-170-101-1010-71100	Natural Gas-B&G	605.32
11/30/2020	05_37-26-72-2000 4 11/20	Natural Gas Services - DD	200-102-101-2040-71100	Natural Gas-DD	108.86
12/01/2020	02_32-67-60-2000 4 11/20	Natural Gas Services - BRAC	200-250-308-5800-71100	Natural Gas-AQ	361.07
Vendor 10664 - Nicor Gas Total:					2,031.15
Vendor: 10678 - Nutoys Leisure Products					
11/01/2020	50944	Hardware for Square Tables - Grounds	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	180.00
11/01/2020	50944	Hardware for Square Tables - Grounds	600-600-650-9610-75100	Capital-BRAC-Expansion	135.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/16/2020	51023	Ivanhoe Playground Parts - Grounds	100-171-101-1010-63160	Materials-Playground	506.17
Vendor 10678 - Nutoys Leisure Products Total:					821.17
Vendor: 10679 - O'Reilly Auto Parts					
10/29/2020	3406-380796	Equipment Supplies Stock - Grounds	100-171-101-1010-64000	Equipment	30.31
10/29/2020	3406-380796	Truck 21 Vehicle Supplies - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	30.31
10/29/2020	3406-380796	Truck 14 Vehicle Supplies - NRHT	100-172-101-1010-65200	Vehicle Repair & Service-NR	30.31
10/30/2020	3406-380937	Truck 15 Vehicle Supplies - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	6.71
10/30/2020	3406-380946	Truck 15 Vehicle Supplies - Grounds	100-171-101-1010-65200	Vehicle Repairs & Service-Grounds	8.11
Vendor 10679 - O'Reilly Auto Parts Total:					105.75
Vendor: 11411 - Parkreation Inc.					
11/10/2020	6725	Rotary Park Pour Place Surfacing - ADA Swing	500-575-400-9500-75110	ADA Capital-Rotary Park-Wheel Chair Swing	5,423.00
11/10/2020	6725	Rotary Park Pour Place Surfacing - ADA Swing	500-575-400-9500-75900	ADA Transition Plan	6,443.80
Vendor 11411 - Parkreation Inc. Total:					11,866.80
Vendor: 10702 - Peerless Fence Div. Peerless Enterprises, Inc					
11/13/2020	93921	Hidden Lakes Well Fence - Buildings	600-600-650-9610-76240	CARP-HONC-Water Well Renovation	5,375.00
Vendor 10702 - Peerless Fence Div. Peerless Enterprises, Inc Total:					5,375.00
Vendor: 10711 - Pike Systems, Inc.					
11/20/2020	663396	Custodial Supplies BRAC - Buildings	100-170-101-1010-63110	Supplies-Custodial	60.37
11/20/2020	663397	Custodial Supplies ACC - Buildings	100-170-101-1010-63110	Supplies-Custodial	175.72
11/20/2020	663398	Custodial Supplies B&G - Buildings	100-170-101-1010-63110	Supplies-Custodial	69.73
Vendor 10711 - Pike Systems, Inc. Total:					305.82
Vendor: 10716 - Pitney Bowes Inc.					
10/30/2020	3104323386	Postage Meter Lease	100-101-101-1010-62250	Office Equipment Maintenance & Support	484.35
12/30/2019	3103643799	Postage Machine Lease 01292020	100-101-101-1010-62250	Office Equipment Maintenance & Support	484.35
Vendor 10716 - Pitney Bowes Inc. Total:					968.70
Vendor: 11130 - PlayPower LT Farmington Inc					
10/28/2020	1400246337	Equipment Repair Parts for Poplar - Grounds	100-171-101-1010-63160	Materials-Playground	300.65
Vendor 11130 - PlayPower LT Farmington Inc Total:					300.65
Vendor: 11382 - Preferred Electrical Construction Corp of Illinois Inc.					
11/20/2020	21000	Electrical Repair - BRAC Roofing (Malcor) - WB Ols	600-600-650-9610-75100	Capital-BRAC-Expansion	580.00
Vendor 11382 - Preferred Electrical Construction Corp of Illinois Inc. Total:					580.00
Vendor: 10735 - Professional Paving & Concrete Company Inc.					
11/23/2020	20-1626	BRAC Entrance Concrete R&R	500-575-400-9500-75900	ADA Transition Plan	24,770.80
11/23/2020	20-1631	BRAC Entrance Concrete R&R - Change #1	500-575-400-9500-75900	ADA Transition Plan	2,127.74
Vendor 10735 - Professional Paving & Concrete Company Inc. Total:					26,898.54
Vendor: 11093 - R.J. O'Neil, Inc.					
10/22/2020	00112844	BRAC Valves - Buildings	600-600-650-9610-76245	CARP-BRAC-Valves-Compound Pit	4,335.00
10/22/2020	00112844	BRAC Valves - Buildings	600-600-650-9610-76246	CARP-BRAC-Valves-Filter Room	4,410.00
11/18/2020	00113046	Leisure Pool Pipe Leak Repair - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	1,539.22
Vendor 11093 - R.J. O'Neil, Inc. Total:					10,284.22

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
Vendor: 10767 - Rendel'S GMC Collision Specialists					
11/24/2020	103194	Hustler Mowers Parts - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	103.35
11/09/2020	103022	Hustler Mowers Parts - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	132.24
Vendor 10767 - Rendel'S GMC Collision Specialists Total:					235.59
Vendor: 10798 - Russo Power Equipment					
11/12/2020	SPI10465515	Throw Line for Tree Work - NRHT	100-172-101-1010-64000	Equipment	47.98
11/13/2020	SPI10466492	Kubota Carts V Belts - Grounds	100-171-101-1010-65300	Equipment Maintenance & Repairs	58.11
11/18/2020	SPI10470466	Toro Snowblower Parts - Grounds	100-171-101-1010-65300	Equipment Maintenance & Repairs	447.34
11/30/2020	SPI10477894	Waist Extender for Chaps - NRHT	100-172-101-1010-65300	Equipment Maintenance & Repairs	10.99
Vendor 10798 - Russo Power Equipment Total:					564.42
Vendor: 11607 - Sebert Landscaping					
11/01/2020	209879	Contracted Mowing Prairie Trails River Hills NOV	100-172-101-1010-62000	Contractual Services	1,725.00
Vendor 11607 - Sebert Landscaping Total:					1,725.00
Vendor: 11378 - Sheila Ubelhor					
11/24/2020	November 2020	2020 - Accounting Clerk	100-152-101-1010-63800	Mileage	35.62
Vendor 11378 - Sheila Ubelhor Total:					35.62
Vendor: 10824 - Sherwin Williams					
11/17/2020	8396-5	ACC Outside Canopy Paint - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	40.11
11/03/2020	8779-4	BRAC Hall Paint - Buildings	100-170-101-1010-65120	Maintenance & Repairs - Other Facilities	32.59
Vendor 10824 - Sherwin Williams Total:					72.70
Vendor: 11660 - Stillman Nature Center					
10/13/2020	INV0000436	Freaky Fun Friday Raptor Presentation	300-300-302-8400-62000	Contractual Services-Community Events	300.00
Vendor 11660 - Stillman Nature Center Total:					300.00
Vendor: 10869 - Sunburst Sportswear, Inc.					
11/16/2020	121453	Swim Team Coach Shirts	200-250-200-5020-63220	Supplies-Swim Team	70.00
Vendor 10869 - Sunburst Sportswear, Inc. Total:					70.00
Vendor: 10909 - Tim Wallace Landscape Supply					
10/09/2020	INV0000445	Cobbles for Hidden Lakes ILAM Grant	100-172-101-1010-63160	Materials-Natural Areas	435.00
Vendor 10909 - Tim Wallace Landscape Supply Total:					435.00
Vendor: 10129 - Tina Simpson					
11/20/2020	INV0000437	Customer Service Week	100-153-101-1010-61000	Employee Development	13.98
11/20/2020	INV0000437	Customer Service Week	100-153-101-1010-61000	Employee Development	48.00
11/20/2020	INV0000437	Day Camp - Supplies	200-203-200-3200-63200	Supplies-Summer Camp	15.00
Vendor 10129 - Tina Simpson Total:					76.98
Vendor: 10923 - Traffic Control and Protection					
10/08/2020	105378	Trail Sign for ComEd	100-171-101-1010-63130	Materials-Park	165.15
11/18/2020	105703	ADA No Parking Signs for The Forest - Grounds	500-575-400-9500-75900	ADA Transition Plan	85.20
Vendor 10923 - Traffic Control and Protection Total:					250.35
Vendor: 10930 - Tressler, LLP					
11/09/2020	423206	General Matters	100-101-101-1010-62500	Legal Services	3,900.00
11/09/2020	423207	2015 Tax Objections	100-101-101-1010-62500	Legal Services	86.00
11/09/2020	423208	Lily Cache SRA	100-101-101-1010-62500	Legal Services	129.00
11/09/2020	423209	Corridor-1 Land Purchase	100-101-101-1010-62500	Legal Services	795.50
11/09/2020	423210	Real Property Matters	100-101-101-1010-62500	Legal Services	1,999.50
Vendor 10930 - Tressler, LLP Total:					6,910.00

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount	
Vendor: 11322 - TruGreen						
11/30/2020	132856000	Weed Feed Park Properties	100-172-101-1010-62010	Contractual Services-Turf Care	20,826.50	
					Vendor 11322 - TruGreen Total:	20,826.50
Vendor: 10944 - United Healthcare						
11/10/2020	676295710085	Medical Insurance December 2020	100-101-101-1010-61400	Healthcare-Medical	54,321.68	
					Vendor 10944 - United Healthcare Total:	54,321.68
Vendor: 10957 - US Post Office						
11/02/2020	INV0000435	February 2021 Newsletter Postage	200-000-130020	Prepaid Postage Bulk Mailing	5,000.00	
11/30/2020	INV0000448	February 2021 Newsletter Postage	200-000-130020	Prepaid Postage Bulk Mailing	750.00	
					Vendor 10957 - US Post Office Total:	5,750.00
Vendor: 10964 - Verizon Wireless 7420049690001						
11/15/2020	9867117052	Cellular Service	100-101-101-1010-70100	Cellular Service	589.26	
11/15/2020	9867117052	Cellular Service	100-170-101-1010-70100	Cellular Service	348.11	
11/15/2020	9867117052	Cellular Service	100-171-101-1010-70100	Cellular Service	228.41	
11/15/2020	9867117052	Cellular Service	100-172-101-1010-70100	Cellular Service	162.63	
11/15/2020	9867117052	Cellular Service	200-102-101-1010-70100	Cellular Service	243.67	
11/15/2020	9867117052	Cellular Service	200-102-310-2020-70100	Cellular Service-BRAC Childcare	1.94	
11/15/2020	9867117052	Cellular Service	200-201-306-2380-70100	Cellular Service-Community Services	-3.87	
11/15/2020	9867117052	Cellular Service	200-203-200-3200-70100	Cellular Service-Summer Camp	21.36	
11/15/2020	9867117052	Cellular Service	200-250-308-5800-70100	Cellular Service-Aquatics	104.60	
11/15/2020	9867117052	Cellular Service	200-251-290-6000-70100	Cellular Service-Fitness	36.01	
					Vendor 10964 - Verizon Wireless 7420049690001 Total:	1,732.12
Vendor: 10965 - Verizon Wireless 9420645400001						
11/23/2020	9867747115	Cellular Data Services	100-170-101-1010-70100	Cellular Service	32.68	
11/23/2020	9867747115	Cellular Data Services	100-171-101-1010-70100	Cellular Service	16.34	
11/23/2020	9867747115	Cellular Data Services	200-102-101-1010-67000	Marketing-Recreation Services	8.17	
11/23/2020	9867747115	Cellular Data Services	200-250-308-5800-67000	Marketing-Aquatics	8.17	
11/23/2020	9867747115	Cellular Data Services	200-251-290-6000-67010	Marketing-Retention-Facility	8.17	
11/23/2020	9867747115	Cellular Data Services	300-300-308-9000-67000	Marketing-Hidden Oaks	8.17	
					Vendor 10965 - Verizon Wireless 9420645400001 Total:	81.70
Vendor: 10968 - Village Of Bolingbrook						
11/24/2020	C1189-000269	BRAC False Alarm 112020	200-102-101-2020-64500	Equipment-BRAC	250.00	
11/09/2020	66186	Park Police Services November 2020	850-100-850-9850-86000	Police Services	12,857.14	
					Vendor 10968 - Village Of Bolingbrook Total:	13,107.14
Vendor: 11326 - Vulcan Construction Materials, LLC						
11/10/2020	32480135	Stone Ticket 8723410 - Grounds	600-600-650-9610-76242	CARP-BRGC-Well Pump & Motor	16.38	
11/10/2020	32480135	Stone Ticket 8723339- Grounds	600-600-650-9610-76242	CARP-BRGC-Well Pump & Motor	21.07	
					Vendor 11326 - Vulcan Construction Materials, LLC Total:	37.45
Vendor: 11381 - W.B. Olson, Inc.						
12/01/2020	572 15	BRAC Construction Fee - Nov 2020	600-600-650-9610-75100	Capital-BRAC-Expansion	248,402.00	
12/01/2020	572 15	PH Construction Fees Nov 20	600-600-650-9610-75140	Capital-PH Outdoor-Lazy River Natural Area Dev	15,321.00	
					Vendor 11381 - W.B. Olson, Inc. Total:	263,723.00
Vendor: 10973 - Walmart Community						
10/20/2020	INV0000439	Facility Supplies	300-300-308-9000-63100	Materials-Exhibit	20.82	
10/22/2020	INV0000440	Animal Feed	300-300-308-9000-63110	Supplies-Animal	8.93	
10/23/2020	INV0000438	Misc Fluids - Grounds	100-171-101-1010-63110	Lubricants and Fluids	69.71	
					Vendor 10973 - Walmart Community Total:	99.46
Vendor: 10974 - Warehouse Direct						
11/10/2020	4816156-0	Office Supplies	100-101-101-1010-63050	Office Supplies	32.75	

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Payable Date	Payable Number	Description (Item)	Account Number	Account Name	Amount
11/10/2020	4816157-0	Office Supplies	100-101-101-1010-63050	Office Supplies	65.50
11/17/2020	4821573-0	Office Supplies	100-101-101-1010-63050	Office Supplies	27.16
09/30/2020	4777289-0	Office Supplies	100-101-101-1010-63050	Office Supplies	123.37
Vendor 10974 - Warehouse Direct Total:					248.78
Vendor: 10975 - Waste Management of IL S.W.					
11/16/2020	3407490-2007-9	Refuse Removal - B&G	100-171-101-1010-62020	Contractual Services-Disposal Services	555.23
11/30/2020	6127364-2007-8	Refuse Removal - ACC	100-170-101-1010-62000	Contractual Services	107.10
11/30/2020	6127364-2007-8	Refuse Removal - Oaks	100-170-101-1010-62000	Contractual Services	26.64
11/30/2020	6127364-2007-8	Refuse & Recycle Removal - BRAC	100-170-101-1010-62000	Contractual Services	269.85
11/30/2020	6127364-2007-8	Recycle Removal - B&G Facility	100-171-101-1010-62020	Contractual Services-Disposal Services	93.45
12/01/2020	3407797-2007-7	Refuse Removal - B&G	100-171-101-1010-62020	Contractual Services-Disposal Services	322.07
Vendor 10975 - Waste Management of IL S.W. Total:					1,374.34
Vendor: 11153 - Weissman's Theatrical Supply, Inc					
11/05/2020	214050250	Dance Costumes	200-213-222-4605-63600	Costume Expense-Danceforce	4,582.46
Vendor 11153 - Weissman's Theatrical Supply, Inc Total:					4,582.46
Grand Total:					562,407.68

Report Summary

Fund Summary

Fund	Expense Amount
100 - General	137,779.22
200 - Recreation	39,616.39
300 - Museum	3,161.17
400 - Golf Course	27,515.64
500 - Special Recreation	39,232.16
600 - Capital	302,136.04
840 - Paving & Lighting	109.92
850 - Police	12,857.14
Grand Total:	562,407.68