

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Workshop Meeting Minutes
May 19, 2021

President Vastalo called the meeting to order at 6:30pm. Roll call: Hix, McCloud, Andrews, Allen, President Vastalo.

Motion Commissioner Vastalo, second Commissioner Hix to approve agenda as submitted. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

District Operations and Activities Update

Executive Director Ron Oestreich reviewed the following Resolution and Action Item:

- Resolution 21-17 awarding contract in the amount of \$383,200.00 to Integral Construction for the Weber Path & Lily Cache Path and Bridge Project (Romeoville, Illinois). Oestreich said this was a major part of the referendum to build a bridge over Lily Cache Creek connecting the path from the east side of town to the west side of town. Oestreich said Chris Corbett did an amazing job navigating all the easements to get this path connected.
- Reject all bids for the Outdoor Pelican Harbor Bathhouse Flooring Replacement. Oestreich said the district is rejecting all bids for the Pelican Harbor Bathhouse flooring replacement. The project budget was \$30,000 and it came in at \$50,000. We will reassess again in 2022.

Operational Updates

Capital Projects Update – Chris Corbett, Superintendent of Projects and Planning reported:

- Drafke and Plimmer playgrounds are open to the public.
- Ivanhoe will be opened next Friday.
- The Forest Park will be opened by the end of May. There are no benches because of a shortage due to Covid. Found another vendor for benches.
- OSLAD Century Park – Kids Around The World removed the playground. Earth work will start next week.
- BRAC dance room – start replacing flooring next week.
- BRAC HVAC – air flow corrected in aquatic vestibule.
- ACC Asphalt – removing all of the storm water drainage pipes with new pipes starting June 7.
- HONC Bait Shop – meeting Upland tomorrow to get drawings, structure, pricing, and timelines.
- The Village is working with a contractor to provide water down to the bait shop at the Village's expense.

Website Update – Kim Smith, Director of Marketing and Customer Care gave a brief update to the board regarding the new website. Smith took Board members through the design and layout of the website.

Pelican Harbor Opening Maintenance – Chris Martner, Director of Buildings, Grounds and Natural Resources reported the zero-depth pool is filled with water. They are in the processes of heating and treating for June 5th opening. The red slide that goes into the plunge pool is experiencing an issue with the motor and pump. Slides will be fixed in time for opening day.

The Lazy River has experienced two leaks in the drain pipes. Both pipes have cracked all the way around. In the process of obtaining parts today and the large slides that go into the lazy river are working.

The dive well has a leak under the west wall. The leak is thirteen feet below the grade and can't be shored up. They will have to dig from the top down. Repairs should be made by June 5 or shortly thereafter.

21st Century Grant and BPD Programming – Mike Baiardo, Director of Recreation and Facilities reported this is the grant Valley View School district applied for and received last year for extra circular activities for after school and care-based programs.

Staff asked Valley View School District multiple times will the REACH program continue. They said yes, but there will be no REACH programs at BJ Ward, Tibbott, Woodview and Independence Schools. They are currently working up an IGA for the Bolingbrook Park District to conduct before and after care at Pioneer and Jonas Salk.

Staff will be meeting with Valley View School district to discuss full care for every single student in the school district.

Comprehensive Annual Report 2020 (CAFR) - Debbie Chase, Director of Business and Technology said Dan Berg from Sikich will present the CAFR at next month's Board Work Shop.

Ron Oestreich, Executive Director said because our facilities are open to all ages, especially those under 12 who are not yet eligible to receive the vaccine will have to continue with our mask procedure that has been used all through Phase 3 and 4. We will continue to wear masks, practice social distancing in all of our programs and common areas. We will re-evaluate as we move toward the possibility of Phase 5.

Communication from the Public

None

New Business

None

Closed Session

None

Adjournment

Commissioner Vastalo made a motion to adjourn from the Work Shop Meeting at 7:09pm.

Commissioner Allen seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Jake McVey

BOLINGBROOK PARK DISTRICT
Annerino Community Center – Board Room
Board Meeting Minutes
May 19 2021

Commissioner Vastalo called the meeting to order at 7:10pm. Roll call: Hix, Andrews, McCloud, Allen, President Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Hix to approve the agenda. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Hix to approve the following meetings:

- Monthly Work Shop Meeting Minutes of April 15, 2021
- Closed Session Meeting Minutes of April 15, 2021
- Monthly Board Meeting Minutes of April 15, 2021

Roll Call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

CORRESPONDENCE FROM THE PUBLIC

None

COMMUNICATION FROM THE PUBLIC

Commissioner Hix introduced Mary Alexander-Basta who has joined us for the districts board meeting and swearing in of our two new Commissioners.

ATTORNEY'S REPORT

None

LEADERSHIP TEAM REPORT

Executive Director Ron Oestreich recognized the following for the 2020-2021 Length of Service Award Winners:

- 2020 – 10 Years: Carrie Gascoigne, Joe Kyznar, Laura Mensik, James Rodrigues, Juan Reyes and Mike Sadowski
- 2020 – 15 Years: Jill Mukushina, Thelma Dadar and Margo Santiago.
- 2020 – 20 Years: Debbie Chase, Clemente Gonzalez, Martin Gonzalez, Angie Newberry, Kim Smith and Kai Wahlgren.
- 2020 – 25 Years: Judy Czerwin

- 2021 – 10 Years: Anthony Brandolino, Jamie Ingalls, Chavonda Cochran and David Piotrowski
- 2021 – 15 Years: Joey Grossman, Justin Olinger, Chris Corbett, Bill Oetzel and Jose Ruiz Alcantara.
- 2021 – 20 Years: Ginger Leopold
- 2021 – 25 Years: Beth Benner and Ron Oestreich

Congratulations to all our 2020-2021 Length of Service Award recipients!

TREASURER'S REPORT

Commissioner Hix made a motion for the payment of bills including travel reimbursement in the amount of \$739,658.40, subject to audit. Commissioner Allen seconded. Roll call: Ayes: Andrews, McCloud, Allen, Hix, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

COMMITTEE REPORTS

Administration and Personnel – Commissioner Vastalo reported:

Commissioner Vastalo congratulated Executive Director, Ron Oestreich on receiving the Susan Hoster-Suggs Award of Excellence. Vastalo said this was a well-deserved award.

The Foundation for Bolingbrook Parks currently has \$8,549,08 in the bank. On June 19, the 3rd Annual Glow Golf fundraiser will be held at Boughton Ridge Golf Course, beginning at 7:30pm. The Foundation will be active this summer supporting the BPD events such as the Kids Try-Athlon, Parkies 5K, the Dedication of Plimmer Park, and BRAC Jam in September. Their next meeting is Tuesday, June 8 at 4:30pm. Annerino Community Center.

Internal Audits were performed and they all balanced.

Finance and Technology – Commissioner McCloud reported:

Tricia Dubiel, Superintendent of Business and Finance, and her team, did an excellent job of completing the 2020 audit. The restrictions of the pandemic made the audit more challenging. The team rose to the challenge and worked through the additional restrictions. The Comprehensive Annual Financial Report for 2020 will be presented at the June 17 Board Meeting for review and acceptance. Dan Berg from Sikich, LLC will present the CAFR at the June Board Meeting.

The team has been hard at work preparing for the time and attendance software transition from VSI's FinTrac to Ascentis. With FinTrac going end of life as of June 30, 2021, we plan to have staff begin punching into the new system as of May 31, 2021. This will allow us to process two payrolls prior to removing the FinTrac system.

MainTrac 10.2 is going end of life on June 30, 2021. This is the current version being utilized by the Buildings, Grounds, and Natural Resources Department. The new version of MainTrac has been moved under the RecTrac software as an additional module. The Buildings, Grounds, and Natural Resources Department will be going through an upgrade on MainTrac in June to move to the new version.

Commissioner McCloud said it was a great and wonderful experience working with all of you for the last 8 years. McCloud said this is a great organization and it was an honor to serve on the board. She thanked staff for everything they do.

Buildings, Grounds and Natural Resources – Commissioner Allen reported:

- Bids went out on Tuesday, April 6 for construction of the Lily Cache Path and Bridge project along Weber Road, installation of the 56' long bridge and bike trail from Veterans Parkway through Drafke Park connecting to the Lily Cache Greenway Trail. Construction is anticipated to begin late May with completion by end of August.

On April 29, seven contractors submitted bids. The low bid of \$263,774.00 was provided by Hacienda Landscaping. Hacienda Landscaping has formally requested to withdraw their bid due to error in their base bid amount and so their bid is not responsive. The lowest responsive and responsible bid was submitted by Integral Construction. The estimate from Upland Design (Architect) for the project was \$479,539.00. Integral Construction has completed other projects

for Upland Design with quality results. Reference checks to other communities has verified work quality and results as well.

With Staff Recommendation Commissioner Allen made a motion approve Resolution 21-17 awarding contract in the amount of \$383,200.00 to Integral Construction for the Weber Path & Lily Cache Path and Bridge Project (Romeoville, Illinois). Commissioner Andrews seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

- The 2021 budget included funds to replace the eight-year old 'Sundeck' flooring in the Outdoor Pelican Harbor Bathhouse and family changing rooms.

On April 19, staff released bid documents for replacement with an epoxy surface similar to the product installed during the BRAC Renovation. Three contractors submitted sealed bids prior to the bid opening on May 4. The lowest bid of \$50,786 is substantially over the budgeted \$30,000 originally scheduled to occur in 2023. At this time, staff is not comfortable with the timing, scope of work and other issues associated with the project.

With staff recommendation Commissioner Allen made a motion to reject all bids for the Outdoor Pelican Harbor Bathhouse Flooring Replacement. Commissioner McCloud seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Recreation & Facilities – Commissioner Hix reported:

- The current REACH program will be ending Friday, June 4 and has seen steady growth.
- The Preschool Graduation and Step-Up programs were very popular.
- Early Childhood program enrollment is moving in a positive direction with 38 enrollees in six programs for April and early May.
- The 2021 May Dance Concert: From the Heart is scheduled for Sunday, May 23. There will be two concert times, one at 4pm and one at 6pm at Village Hall.
- The dance department is currently providing dance programming after school at BJ Ward, Independence, Tibbott, and Irene King schools Tuesdays-Fridays in conjunction with Valley View School District 365U and the 21st Century Grant program.
- Junior and Senior Dance Companies went to their annual Awards Ceremony followed by a pool party at Pelican Harbor for DanceForce members to celebrate the end of a great season.
- Dancers will be attending Star Quest competition in University Park, Illinois over Memorial Day weekend. DanceForce dancers participated in the Rainbow competition April 16-18 where dancers walked away with two solos placing in the top 10 and three dancers receiving the Dancer of the Year Title Award. Hix congratulated the Dance Team.
- Cheer and Ninja has a total of 36 classes with 286 participants. All of our activities are starting to grow.
- Rehearsals for “When Bad Things Happen to Good Actors” have been taking place at the Annerino Multipurpose Room. There will be two shows- May 20 and 21.
- May session for youth athletic programs currently has 110 enrolled. 15 of the 16 offered classes are running. Martial arts have 138 enrolled in the spring session.
- The Adult Softball Leagues started the last week with 38 teams in 6 leagues.
- Registration for special summer camps is open and there are new offerings we are co-oping with the Downers Grove Park District.
- Registration for Camp Alotta Fun is open and ongoing. Camp Alotta Fun will be held at the Bolingbrook Recreation and Aquatics Complex this summer beginning on June 7 and running 10 weeks through August 13.
- Six Summer Concerts are scheduled on Wednesday nights at the Roger C. Claar Performing Arts Center starting June 2- August 25 from 7:30-9:00 pm.
- Fitness members will no longer need to make reservations for visits beginning May 1. This news has been well-received by members and puts the facility one step closer to normalcy.
- Received rave reviews on the new Aerobic room flooring.

- The fitness center recorded 3,904 visits in April.
- Group exercise continues to grow, recording 1,478 visits for April, compared to 1,320 for March.
- Currently Pelican Harbor has 1,290 Annual Memberships and sold 315 Summer Pelican Passes for the 2021 season.
- Indoor Pelican Harbor is welcoming back patrons to open swim on Saturdays and Sundays from 12:00 pm-2:00 pm and 2:30 pm-4:30 pm.
- Total open swim guests for April reached 971 participants (100% of capacity).
- Pelican Harbor offers private rentals on Saturday and Sunday evenings. April was 100% booked for private rentals.
- Staff greeted a total of 1,715 lap swimmers for the month of April.
- Total number of participants for swim lessons was 267, Pelican Harbor was 100% full for swim lessons.
- Pelican Harbor Outdoor Aquatic Park is scheduled to open on Saturday, June 5.
- Pelican Harbor daily admissions will be by reservation only (Noon to 5:30pm).
- Training week for all Aquatic Staff will be held May 24-27, 4pm-7pm. Hix commented our lifeguards' rate extremely high in the Starguard Audit Program.
- The month of April was very active with 32 separate events held by Hidden Oaks Nature Center staff.
- April kicked off with the return of the annual Flashlight Easter Egg Hunt.
- Eleven guests enjoyed an afternoon learning about the bee apiary on-site at Hidden Oaks. Special guests included our new beekeepers, Kim and Pete, who gave a firsthand look at the inner workings of the hives and the guests even got to meet the Queen.
- Hidden Oaks participated with dance and fitness to bring programming to students at five Valley View schools as part of their 21st Century Grant program.
- A total of fifty-five of the available 75 plots have been rented.
- The Tackle Box Bait Shop opened for business on Thursday, April 1st.
- Natural Resources staff worked hard removing trees, clearing brush, and repairing winter wear throughout the grounds to make sure the area is in good condition for guests. A big thank you to the crew for working at Hidden Lakes.
- The first fishing derby of the season had a total of 128 attendees. Upcoming fishing derbies will be held in May, June, August and September.

Marketing – Commissioner Andrews reported:

Commissioner Andrews thanked the Marketing Team on what a great job they are doing.

Golf Course & Ashbury's – Commissioner Andrews reported:

Banquet revenue exceeded their target. May and June bookings look strong as well.

Boughton Ridge Golf Course upcoming events:

- Memorial Day Golf Outing – Saturday, May 29
- Live Music on the Patio – Friday, June 11
- Father & Family Golf Outing, Saturday, June 19

NWCSRA - Commissioner Andrews said they are still on track and doing a phenomenal job with day camp!

UNFINISHED BUSINESS

None

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED PARK BOARD COMMISSIONERS

Attorney John O'Driscoll Administered the Oath of Office to newly elected Park Board Commissioners Jake McVey and Christian Cairy.

Commissioner Vastalo read a Proclamation for Commissioner Denise Allen who served on the Board of Commissioners from 2009 to 2020.

Commissioner Vastalo read a Proclamation for Commissioner Melissa McCloud who served on the Board of Commissioners from 2013 to 2020.

Commissioner Vastalo thanked Denise Allen and Melissa McCloud for their service.

COMMUNICATIONS FROM THE PUBLIC

None

NEW BUSINESS

Commissioner Hix proposed the following slate to the Board:

- o Sue Vastalo, President
- o Jerry Hix, Vice President
- o Jacob McVey, Secretary
- o Dorothy Andrews, Treasurer
- o Christian Cairy, Commissioner

Commissioner Andrews seconded the proposed slate. Roll call: Ayes : McVey, Hix, Cairy, Andrews, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Vastalo said Committee Reports will be announced at the June Board Meeting.

ANNOUNCEMENTS

Commissioner Vastalo thanked Mary Basta for attending the Bolingbrook Park District Board Meeting.

CLOSED SESSION

None

ADJOURNMENT

Motion Commissioner Vastalo, second Commissioner Cairy to adjourn from the regular board meeting at 7:41pm. Roll call: Ayes: McVey, Cairy, Hix, Andrews, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Minutes Verification Signature



Bolingbrook Park District Board Secretary
Jake McVey