

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Workshop Meeting Minutes**  
**September 19, 2019**

President Vastalo the meeting to order at 6:31pm. Roll call: Ayes: Hix, Andrews, McCloud, Allen, President Vastalo. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner McCloud to approve agenda as submitted. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

**Review of Ordinances, Resolutions, Action Items**

Executive Director Ron Oestreich reviewed the following resolutions:

Ordinance 19-06 accepting a donation of real property (9-acre parcel of wetland) from Corridor-1.

Resolution 19-29 approving Second Amendment to the Contract with Kemper Sports Management regarding Management of Boughton Ridge Golf Course and Ashbury's.

The Board had no questions or comments.

**District Operations and Activities Update**

Chris Martner, Director of Buildings, Grounds and Natural Resources reported Drendel Property Management has been the district's golf course maintenance since 2011. A bid opening was held on Friday, September 13, Drendel was the only bidder. A resolution will come before the board at the October board meeting for board approval.

Martner reported the district has a 20 year lease with ComEd Greenway. The district acquired the lease in 1999 for \$1. There is a new application process. They are requesting several documents along with a \$1,500 review fee. ComEd charges everyone the fee who leases land from them. Oestreich said the district is trying to get the fee waived. Oestreich said they are waiting to hear back from ComEd regarding the fee.

Martner announced Manny Villagomez who has been with the district for 26 years is retiring. A luncheon is planned for his last day on Friday, October 18 at Ashbury's. Oestreich said the district will be presenting a Resolution to Manny at the October Board Meeting.

Project Updates – Chris Corbett, Projects and Planning Manager:

- Working with Tricia Dubiel, Superintendent of Business and Finance to get the money back for the Museum Grant that was passed in 2014 but put on hold through the State of Illinois. A formal request has been submitted and we are back on the grant cycle to potentially receive the \$104,000 grant in in 2019.
- Wetland Property – working with Upland Design to get a survey of the wetland property so the district can start the path connections.
- Started some earthwork at Pelican Harbor today. Install temporary air bridge so trucks can access lazy river. November 5 the bridge will be installed. The 40 ft. bridge comes fully assembled and will be hoisted in one piece by a crane and put in place.
- BRAC renovation – decided to go with the blue subway tile (not aqua marine) in women's locker room. This is the same color that was designed in the men's locker room.
- OSLAD grant – Chris reported there are 130 applicants requesting \$43 million dollars in grants. The state has \$29 million to give out. Met with Ms. Fletcher and she said the district submitted a strong

application and it was looking positive. Upland and Chris will travel to Springfield in November to give a short presentation at the IDNR office.

John Chase, Superintendent of Facilities announced Fall Fest is Saturday, September 28. John announced two new activities 1) Mobile Axe Throwing and 2) Tom Cameron and a pile of flaming bricks (will break 65 bricks for his 65<sup>th</sup> birthday adding fire to the element).

Executive Ron Oestreich announced the upcoming budget work shop dates:

- Wednesday, November 6, 2019. 5:30 to 8:30pm.
- Thursday, November 14, 2019. 5:30 to 8:30pm.
- Thursday, November 21, 2019. 6:00 to 6:30pm.

All meetings will be held at the Annerino Community Center Board Room.

50<sup>th</sup> Anniversary Plan – Kim Smith, Director of Marketing and Customer Care and Justin highlighted some ideas for the 50<sup>th</sup> celebration. Kim said the goal is to showcase the people, facilities and programs that brought the residents of Bolingbrook together and the faces of people who brought Bolingbrook together for the last 50 years.

Justin reported they are bringing back the Parks Challenge, develop a 50<sup>th</sup> Anniversary video, selfie stations, combine recreation with music by developing playlists, Day of Play for new parks in 2020 and Pop-up picnics in the parks with acoustic music, beer and wine (with a special event license).

Kim said 50<sup>th</sup> Anniversary will be incorporated in all program areas as well as the Holiday Party, All Staff Training, Fall Fest, WinterFest and other events. Kim showed different versions of the logo.

Commissioner Vastalo expressed concern about the beer and wine stating the Park District always had a policy regarding the sale of beer and wine on park property. Oestreich said there will be discussion on this matter.

**Communication from the Public**

None

**Old Business**

None

**New Business**

None

**Closed Session**

None

**Adjournment**

Commissioner Vastalo made a motion to adjourn from the Workshop Meeting at 7:00pm. Commissioner Hix seconded. All in Favor "Ayes".

**Minutes Verification Signature**



**Bolingbrook Park District Board Secretary**

**Denise Allen**

**BOLINGBROOK PARK DISTRICT**  
**Annerino Community Center – Board Room**  
**Board Meeting Minutes**  
**September 19, 2019**

President Vastalo called the meeting to order at 7:00pm. Roll call: Hix, McCloud, Andrews, Allen, Vastalo.

President Vastalo began the meeting with the Pledge of Allegiance.

Motion Commissioner Vastalo, second Commissioner Allen to approve the agenda. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Hix. Nays: None. Absent: None. Motion passed 5/0.

Motion Commissioner Vastalo, second Commissioner Allen to approve the following meetings:

- Workshop Meeting Minutes – August 15, 2019
- Board Meeting Minutes – August 15, 2019

Roll Call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

**CORRESPONDENCE FROM THE PUBLIC**

All board members received an invitation for a fishing derby on Saturday.

**COMMUNICATION FROM THE PUBLIC**

None

**ATTORNEY'S REPORT**

None

**LEADERSHIP TEAM REPORT**

None

**TREASURER'S REPORT**

Commissioner Hix made a motion to approve disbursements of bills in the amount of \$981,198.69, subject to audit. Commissioner Allen seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: McCloud. Motion passed 5/0.

**COMMITTEE REPORTS**

**Administration and Personnel** – Commissioner Vastalo reported:

- The Executive Director initially pursued an easement to gain access to the existing bike path for connection to our Drafke Park path. The property owner the owner agreed to donate the 9-acre parcel to the District, if the District would cover the attorney fees for transfer. We agreed and after 6-months of transfer proceedings, Bolingbrook Park owns its 50<sup>th</sup> property in time for our 50<sup>th</sup> year anniversary.

With staff recommendation Commissioner Vastalo made a motion to approve Ordinance 19-06 accepting a donation of real property (9-acre parcel of wetland) from Corridor-1. Commissioner Hix seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Vastalo state the internal audits look good.

**Finance and Technology – Commissioner McCloud reported:**

- The process of creating the Budget for fiscal year 2020 is nearing completion with staff going through final internal reviews at this time. Team collaboration continues to make the budget process efficient. New this year was a presentation from all of the Management team to the Admin Team. As is always the goal, staff has been challenged to not only find new revenue sources, but control all expense areas.

**Buildings, Grounds and Natural Resources – Commissioner Allen reported:**  
Sealcoating/stripping district wide is complete.

Pelican Harbor Lazy River Development has begun.

BRAC renovation project is progressing. Staff has recommended to FGM to plan for installation of an adult changing table (ADA accessible) for one of the five family changing rooms.

Staff started discussions with Upland Design and Strand Associates to begin the planning for design of the bridge from Drafke Park to the new Wetland property on Veterans Parkway.

Next month (October), staff will be recommending for approval to purchase strength pieces for BRAC Lifestyles fitness through Sourcewell joint purchasing. Purchase of new pieces are part of the 2020 CARP plan. Manufacturing lead time of 10 weeks will allow for equipment to be delivered in January 2020 for the main New Year's fitness resolutions.

Staff worked diligently to set up Lily Cache Sports Fields and Lily Cache Sports Fields West Campus for Bolingbrook Soccer Club Labor Day Tournament. They had 151 registered teams for the weekend.

Staff has been working on site prep for the Com-Ed Green Region and Illinois American Water grant restoration locations. The anticipated start date for the installs will be the week of September 30.

Staff will begin the annual fall turf “weed and feed” program soon. In early October, staff will be aerating and over-seeding select park areas. Athletic fields and high use park properties will be priority.

**Recreation & Facilities – Commissioner Hix reported:**  
Commissioner Hix this has been a busy and fun season.

Dance - numbers are up. Engagement is strong.

Gymnastics and Cheer – numbers are down a bit. Preschool offerings are very creative and have good participation numbers.

Youth programming – Martial Arts took a major hit between 2017 and 2018 following 2019. Commissioner Hix asked what caused the drop. Kai Wahlgren, Superintendent of Recreation said all the numbers are not finalized for 2019. Mike Baiardo stated they did see a drop in numbers. There was a transition with managers between 2016-2017. Starting in the summer of 2107 is when the drops started. Started a corrected action in 2018. Baiardo will provide the board with a final numbers for 2019.

Community Events were strong (105 events with 1,528 in total attendance).

REACH – Some of the schools are dropping off significantly.

Adult Athletics - Holding strong. Slightly fewer teams for softball from last year, but still good numbers.

Preschool – The goal was to reach 250 enrollees by the time that preschool started September 3 and they hit 257.

Enrollment is down for Camp Alotta Fun. Baiardo said staff has already met for initial improvement discussion for 2020. They will be conducting a parent survey to also look for areas to improve and enhance the camp. The move from BRAC location to Annerino location affected enrollment. After construction is complete at BRAC staff will think about moving camp back to BRAC.

Oestreich alerted the board that enrollment is down throughout Valley View School District at the elementary and middle school level.

Commissioner Vastalo suggested promoting the move back to BRAC.

Commissioner Andrews stated she read a census from the school regarding day camp and students in the 8<sup>th</sup> and 9<sup>th</sup> grades said they were bored. Andrew suggested more marketing focused on the upper grades. Baiardo agreed and said they will look into this and market differently.

Fitness – Silver Sneakers and insurance based memberships are stable and growing. There were almost 7,500 participants in group exercise. Parkie's 5k/10k had 632 registrants.

Aquatics – activity is ok even despite the raining spring and overall all aquatics still continues to climb in aquatic usage over the last 10-15 years.

Museum – under performing in every area except camp. Need to focus and get better use out the facility and need to find creative things to support the investment the district made in a LEED Certified facility. September 21 is the next fishing derby at Hidden Lakes.

**Special Recreation (LCSRA) – Commissioner Andrews reported:**

The Concession Stand/Bake Sale will be held on Saturday, November 2. Mark your calendar for your baked goods donation, and then join us on Saturday for a delicious lunch and to eat some great treats.

Inclusion aides have supported 19 children in Bolingbrook & 1 child in Plainfield in August in the following programs: REACH, preschool, swim and gymnastics.

The Community Cruisers Day Program will be hosting a joint SRA field day on September 25 at Annerino Community Center. The day will include a variety of games and activities that will focus on team work, friendly competition, and physical endurance.

LCSRA is offering a one day event every month for youth to enjoy. These include Back to School BBQ, Football Game, Joint SRA Fall Fest, Pumpkin Decorating, Friendsgiving and the Holiday Gift Exchange. This is a great way to make new friends or build upon lasting friendships while trying an LCSRA program. Come join the fun!

Commissioner Andrews asked if this monthly event is being advertised at the schools that house the low incidents kids. Jill Mukushina, Superintendent of Special Recreation said yes.

Fall brings the start of three competitive sports teams seasons; swim team, tennis and bowling, along with floor hockey athletes who will participant in skills competitions.

On September 25 Cruisers will hold a Joint SRA field day at Annerino Community Center.

There will be three open meetings to discuss the 2020 merge between LCSRA and Northern Will County SRA; October 3 NWC SRA office in Romeoville, October 10 in Plainfield and October 24 at Annerino Community Center. All starting at 6:00pm.

**Marketing** – Commissioner Andrews reported:

Grove Dental has notified staff that they would like to secure the inside front cover full-page ad for the entire 2020 brochure series. This brings in \$5,200 in advertising revenue for the year.

Around 250 attendees came out to enjoy Bolingbrook Park District's Day of Play on August 24. The day began at Poplar Park and then moved to Jaycee Park, Lily Cache Greenway Park and Heritage Park. Attendees played on the new play features, participated in games, and enjoyed ice cream provided by the Foundation for Bolingbrook Parks.

Final plans have been made for Bolingbrook Park District's 50<sup>th</sup> Anniversary. Initial work leading into the anniversary year has begun.

Customer Care has been doing a great job taking all those calls! Total calls received in August; 7,597. YTD total was 52,489. Total transactions in August; 263,170. YTD total was \$2,035,369.

**Golf Course & Ashbury's** – Commissioner Andrews reported:

The current contract for Management Services for Boughton Ridge Golf Course between Bolingbrook Park District and KemperSports expires December 31, 2019. Staff is recommending an amendment to the contract, extending one year to a December 31, 2020 expiration date. This contract amendment has an automatic option for an additional year (2021) unless BPD notifies KSM of non-renewal. There are no article changes to the contract with the exception of the extended expiration date.

With staff recommendation Commissioner Andrews made a motion to approve Resolution 19-29 approving Second Amendment to the Contract with KemperSports Management regarding Management of Boughton Ridge Golf Course and Ashbury's. Commissioner McCloud seconded. Roll call: Ayes: Hix, McCloud, Andrews, Allen, President Vastalo. Nays: None. Absent: None. Motion passed 5/0.

Commissioner Andrews announced; Comedy Night on October 11, Halloween Night Golf on October 19, Oktoberfest on October 25 with live music. Bear Down on every NFL Sunday with hot dogs and fries.

### **UNFINISHED BUSINESS**

None

### **COMMUNICATIONS FROM THE PUBLIC**

David Ellsworth presented a check to Executive Director Ron Oestreich and the Foundation for Bolingbrook Parks, in the amount of \$300 as a donation toward the stocking fish at Hidden Lakes Trout Farm in 2020.

Mr. Ellsworth also expressed a concern regarding his granddaughter's participation on the Gymnastics Team. He stated that because she has other commitments she could not join the gymnastics team next year. Executive Director Ron Oestreich said he would research.

**NEW BUSINESS**

None

**ANNOUNCEMENTS**

Commissioner Vastalo announced she would not be at the October Board Meeting. Vice President Mc.Cloud will be President Pro-Tem.

**CLOSED SESSION**

None

**ADJOURNMENT**

Motion Commissioner Vastalo, second Commissioner Hix to adjourn from the regular board meeting at 7:27pm. All in favor "Ayes".

**Minutes Verification Signature**

A handwritten signature in blue ink, appearing to read "Denise Allen", is written over a solid black horizontal line.

**Bolingbrook Park District Board Secretary  
Denise Allen**